



## Private Fire Hydrant Maintenance Report

The purpose of this Standard is to clarify the requirements for the testing, inspection, maintenance, and marking of private fire hydrants. It is the responsibility of the property owner to have all the fire hydrants located on his/her property tested once every year in accordance with NFPA 25.

Address	Owner					Date of Inspection			<b>Inspection Type</b>	
	Property Address							New Installation		
	City	State		Zip Code				Annual		
	Phone Number	Mobile Number						5 Year Flow Test		
Service Data	Servicing Company									
	Company Address									
	City	State		Zip Code		Phone #				
	Make of Hydrants	Model of Hydrants				# of Hydrants Serviced				
Semi-Annual Inspections	Hydrants are accessible and free of obstructions. All vegetation, landscaping, and other obstructions are at least three feet away from hydrants							Yes Satisfactory	No Unsatisfactory	
	Top of hydrant is not leaking when hydrant is on									
	Gaskets under caps are not leaking when hydrant is on									
	Hydrant barrel is in good condition without cracks or corrosion									
	Operating nut is not worn and does not have rounded corners									
	Outlet threads are not damaged									
	Outlet caps secured									
Annual Tests & Maintenance	Open hydrant fully flow for not less than 1 min at full capacity until flowing water is clear									
	Hydrant drains completely within 60 minutes of closing valve									
	Number of turns to full open hydrant				GPM			Flow available @ 20psi		
	No. of ports flowed	Static Pressure		Residual Pressure		Pitot Reading PSI				
	<b>Indicate Deficiencies Below</b>									
	Will not open	Stem broken		Set too low/high		Lube operating nut				
	Nipples loose	Opens hard		Dome missing		Lubricate hydrant packing				
	Off at gate	Caps missing		Faced wrong		Gate valve accessible				
	Base leaks	Poor spanner fit		Stem leaking		Lubricate thrust collar				
	Barrel broken	Set improperly		Poor spanner fit						
*All "Deficiencies Noted" shall be explained in detail										