



# Town of Brighton

MONROE COUNTY, NEW YORK  
2300 ELMWOOD AVE ROCHESTER NY 14618 (585) 784-5250

## SIGN REVIEW APPLICATION

APPLICATION NUMBER \_\_\_\_\_ APPLICATION DATE \_\_\_\_\_

MEETING DATES: Architectural Review Board \_\_\_\_\_ Planning Board \_\_\_\_\_  
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- 1) ADDRESS WHERE SIGN WILL BE ERECTED \_\_\_\_\_
- 2) PROPERTY TAX ID NUMBER \_\_\_\_\_
- 3) IS THE BUILDING SINGLE OR MULTIPLE OCCUPANCY? Single  Multiple
- 4) PROPERTY OWNER \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_ Zip \_\_\_\_\_
- 5) LESSEE \_\_\_\_\_ Phone \_\_\_\_\_
- 6) CONTRACTOR \_\_\_\_\_ Phone \_\_\_\_\_
- 7) TYPE OF SIGN (building face, freestanding, awning, etc.) \_\_\_\_\_
- 8) SIGN TEXT \_\_\_\_\_
- 9) SIGN MATERIALS AND CONSTRUCTION \_\_\_\_\_
- 10) SIGN ILLUMINATION \_\_\_\_\_
- 11) APPROVALS (app. # or **NA**):  
\_\_\_\_\_ Certificate of Compliance \_\_\_\_\_ Conditional Use Permit \_\_\_\_\_ Zoning Board
- 12) APPLICANT \_\_\_\_\_  
Address \_\_\_\_\_  
City, State \_\_\_\_\_ Zip \_\_\_\_\_

(decision letters will be mailed to applicant)

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### REQUIRED MATERIALS

- ACCURATELY SCALED ELEVATION OF THE FULL BUILDING SIDE OR LEASE SPACE SHOWING THE PROPOSED SIGN INCLUDING ALL LETTERING, LOGOS OR OTHER DECORATIONS AS THEY WILL APPEAR ON THE BUILDING IN COLOR AND FORM. ELEVATION MUST SHOW BUILDING/ LEASE SPACE WIDTH AND HEIGHT AND DIMENSIONS AND LOCATION OF SIGN. PHOTOGRAPHS OF OTHER SIGNS ON THE SAME OR NEIGHBORING BUILDINGS.
- DETAILS OF SIGN ATTACHMENT TO BUILDING AND METHOD OF ILLUMINATION.
- APPLICATION FEE (Payable to Town of Brighton)
- Call the Building & Planning Department at 784-5227 with questions or for more information