DISTINGUISHING FEATURES OF THE CLASS: This position is responsible for the control and protection of common domestic animals and nuisance wildlife for a Town or Village. Further responsibilities include protection of persons, property, and domestic animals from animal attack and damage. Responsibilities also involve the initiation of court action for violations of the Agricultural and Market Law. The role of Animal Control Officer reports directly to and works under the general supervision of a senior level staff member.

TYPICAL WORK ACTIVITIES:

Answers calls to the Police Department regarding lost, found, stolen, injured, or annoying animals;

Provides assistance to residents regarding domestic animals and nuisance wildlife;

Pursues, captures, and restrains common domestic animals and nuisance wildlife, under routine and stressful conditions;

Searches for animals that have been reported lost and attempts to reunite them with their owners;

Handles and transports common domestic animals and nuisance wildlife to impounding/holding areas or to owners;

Initiates court action in the prosecution of violators of state and local regulations regarding domestic animals;

Reports suspected cases of cruelty to animals to the Humane Society of Rochester and Monroe County;

Records dog bite reports and submits copies to County and/or State Health department as required;

Delivers sick/injured wildlife (other than rabid) to licensed veterinarian;

Enforces the licensing requirements for dogs and cites violators;

Testifies in court regarding dog control violations;

Cleans and disinfects equipment and materials contaminated by diseased or deceased animals;

Maintains records, reports, and files of animal control activities;
Destroys or arranges for the destruction of animals; arranges for appropriate transport of remains.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Thorough knowledge of New York State Agricultural and Markets Law and other state and local rules, regulations and ordinances regarding the control of common domestic animals and nuisance wildlife; strong knowledge of regulation and control procedures for common epizootic diseases; strong knowledge of quarantine, rabies and inoculation laws and isolation regulations and procedures; strong knowledge of the care, feeding and behavior of common domestic animals and nuisance wildlife; strong knowledge of the methods, techniques, and equipment used in the capture, handling, housing, transporting and humane destruction of common domestic animals and nuisance wildlife, particularly those injured or posing a significant risk to public health and safety; strong knowledge of the methods of cleaning and disinfecting persons and equipment that have been contaminated by diseased or deceased animals; thorough knowledge of local geography; proficiency in identifying common species of domestic animals and nuisance wildlife, particularly under dangerous and stressful conditions which may call for self-protection; proficiency in dealing effectively with the general public; evidence of the (5) components of communication, including; speaking, listening, reading, writing and non-verbal; demonstrated readiness to prepare accurate reports; demonstrated readiness to establish and maintain records and files of animal control activities; proficiency in pursuing, capturing, lifting and restraining animals; demonstrated readiness to work outdoors; demonstrated readiness to make valid judgments; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of an equivalency diploma.

SPECIAL REQUIREMENTS: During first year of appointment, you must possess:
(1) A current Nuisance Wildlife Control Permit issued by the New York State Environmental Conservation AND a Hunter Training Certificate of Qualification; OR, a Trapper Training Certificate of Qualification AND a Hunter Training Certificate of Qualification.
AND:
(2) A New York State class *D* driver’s license, or otherwise demonstrate your ability to meet the transportation needs of the job.

Depending on position duties, candidates for employment may be required to pass a pre-employment drug test.

How To Apply
1. Please send an application to:
   Town of Brighton Police Department
   2300 Elmwood Avenue
   Rochester New York, 14618
   or by email to: David.Catholdi@townofbrighton.org

3. The Town will contact prospective applicants to schedule interviews; please do not call the Personnel Department directly.

The Town of Brighton’s Commitment and Statement to Equitable Hiring:

The Town of Brighton is committed to the centralization of diversity, equity and inclusion and is an Equal Opportunity Employer. Our dedication to cultivating a culture of belonging and inclusion is evident in all that we do. We recognize the importance of harnessing diversity and therefore acknowledge the talent, innovation, individual differences and lived realities as unique contributions from our staff. In our quest to advance DEI efforts, the Town of Brighton welcomes job applicants without regard to age, culture, disability, ethnicity, gender expression or identity, race, religion, national citizenship or origin, family care status, marital status, pregnancy, military status, veteran status, prior criminal offense, domestic violence victim status, genetic status, limited English proficiency or any other lawfully protected status.