

MINUTES OF TOWN BOARD MEETING
OF THE TOWN OF BRIGHTON, COUNTY OF
MONROE, NEW YORK HELD AT THE
BRIGHTON TOWN HALL, 2300 ELMWOOD
AVENUE, ROCHESTER, NEW YORK
March 23, 2011

PRESENT:

Supervisor Sandra Frankel
Councilmember Louise Novros
Councilmember Ray Tierney
Councilmember James Vogel

William Moehle, Attorney for the Town
Susan Kramarsky, Town Clerk

EXECUTIVE SESSION:

Motion by Councilmember Louise Novros seconded by Councilmember Ray Tierney to go into executive session at 6:15PM to discuss matters concerning acquisition of real estate, employment of particular people, appointment of a particular person, and matters of litigation

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

Motion by Councilmember Ray Tierney seconded by Councilmember Louise Novros to come out of executive session.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

RECOGNITIONS/PRESENTATIONS:

Proclamation - Earth Hour in Brighton – Saturday, March 26, 2011 at 8:30PM
VEG Mondays Program - Deborah Couch
Sister City Opportunity - Mudanya, Turkey, Mahmut Gedemenli

APPROVAL OF AGENDA:

Motion by Councilmember Louise Novros seconded by Councilmember James Vogel with the addition of communication regarding VEG Monday and executive session to discuss real estate and the employment of particular people

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

APPROVE AND FILE TOWN BOARD MEETING MINUTES FOR:

Motion by Councilmember James Vogel seconded by Councilmember Louise Novros to approve and file minutes of March 9, 2011 Town Board Meeting and March 16, 2011 Special Town Board Meeting.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

BIDS:

MATTER RE: Authorize solicitation of bids for procurement of a replacement ambulance by the Ambulance Services Special District (see Resolution #1 and memorandum dated March 14, 2011 from Suzanne Zaso, Acting Director of Finance).

Motion by Councilmember Louise Novros seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 1 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize solicitation of requests for proposals for procurement of fire and medical emergency services within the West Brighton Fire Protection District (see Resolution #12).

Motion by Councilmember Ray Tierney seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 2 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

COMMUNICATIONS:

FROM Nanette M. Downing, Department of Treasury, Internal Revenue Service dated March 9, 2011 to Supervisor, confirming receipt of the Town of Brighton's filing of formal complaint of non-compliance by the Monroe Community Sports Centre.

FROM Mary Kramarchyk, Community Partnership Coordinator, NY State Dept. of Environmental Conservation to Supervisor dated March 2, 2011 congratulating the Town of Brighton for being recognized as a Tree City, USA Community.

FROM Cheryl M. Rozzi, Monroe County Clerk of the Legislature to Supervisor dated March 15, 2011 Re: Legal Notice of 30 day period for submission of any Town of Brighton Agricultural Lands that meet criteria for inclusion into the Certified Monroe County Agricultural Districts.

FROM Dr. Anne M. Kress, President Monroe Community College to Supervisor dated March 14, 2011 expressing her appreciation to Supervisor for promoting civility within the Town of Brighton.

FROM Jeffrey Haber, Executive Director, The Association of Towns of the State of NY to Supervisor received March 18, 2011 thanking her for conducting a training workshop at the 2011 Association of Towns Training School and Annual Meeting.

FROM Governor Andrew M. Cuomo dated March 10, 2011 to Supervisor, thanking her for attending his 2011-12 Executive Budget Presentation held at Nazareth College on March 7, 2011.

FROM VEG Mondays regarding vegetarian meals.

Motion by Councilmember James Vogel seconded by Councilmember Louise Novros to receive & file aforementioned communications

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

COMMITTEE REPORTS:

Community Services - Councilmember Louise Novros reported on March 17, 2011. Next meeting April 14, 2011

Finance and Administrative Services - Next meeting March 30, 2011

Public Safety Services - Next meeting April 12, 2011.

Public Works Services - Next meeting April 4, 2011.

NEW BUSINESS:

MATTER RE: Reading and approval of claims

Motion by Councilmember Ray Tierney seconded by Councilmember James Vogel that the Supervisor read and approve payment of claims as set forth in Exhibit No. 3 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize certain Town Police vehicles to be declared as surplus and approve disposal of same through Annual Municipal Equipment Auction (see Resolution #2 and letter dated March 9, 2011 from Police Chief Mark Henderson).

Motion by Councilmember Ray Tierney seconded by Councilmember James Vogel that the Town that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 4 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize bid award to Gateway Equipment Corporation and approval for Supervisor to execute contract with same for the purchase of one Vibratory Roller in an amount not to exceed \$15,366.00 (see Resolution #4, letter dated March 11, 2011 from Timothy Keef, P.E. Commissioner of Public Works and bid results sheet).

Motion by Councilmember James Vogel seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 5 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize approval to temporarily increase hours of one part-time Court Clerk from 20 hours to 35 hours per week to compensate for temporary leave of Assistant Court Clerk (see Resolution #6 and letter dated March 14, 2011 from Diane Burdett, Administrative Court Clerk).

Motion by Councilmember Ray Tierney seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 6 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize conditional offer of employment to Mr. Keith E. Woodard Jr. for a Police Officer position effective April 9, 2011 with a probationary period of 26 weeks. Offer is contingent upon successful completion of all testing, evaluations and approval as required by the Town of Brighton and the Monroe County Civil Service Commission (see Resolution #7 and letter dated March 8, 2011 from Police Chief Mark Henderson).

Motion by Councilmember Ray Tierney seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 7 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize acceptance of federal funding in the amount of \$68,500 through the Genesee Transportation Council for the 2011-2012 Unified Planning Work Program for the Brighton Bicycle and Pedestrian Planning initiative (see Resolution #8 and

letter dated March 11, 2011 from Richard Perrin, Executive Director of Genesee Transportation Council to Timothy Keef, P.E. Commissioner of Public Works).

Motion by Councilmember James Vogel seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 8 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize acceptance of monetary gift in the amount of \$100 from the Trinity Reformed Church to the Brighton Police Department (see Resolution #9, letter dated March 15, 2011 from Police Chief Mark Henderson and Thank you letter from Police Chief Mark Henderson dated March 15, 2011 to Trinity Reformed Church).

Motion by Councilmember Ray Tierney seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 9 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize disposal of item having no remaining value and deemed no longer serviceable or usable within the Parks and Recreation Department (see Resolution #10, memorandum dated March 9, 2011 from Jerry LaVigne, Director of Parks and Recreation and listing of item).

Councilmember Sheila Gaddis arrived 8:20 PM

Motion by Councilmember Louise Novros seconded by Councilmember Ray Tierney that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 10 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTERS OF THE SUPERVISOR:

MATTER RE: Receive and file modified roster of Town Board Members Committee role assignments that now include 2nd Alternate assignments

Motion by Councilmember Louise Novros seconded by Councilmember Sheila Gaddis receive & file the aforementioned communication as it appears in Exhibit No. 11

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

EXECUTIVE SESSION:

Motion by Councilmember Louise Novros seconded by Councilmember Sheila Gaddis to go into executive Session at 8:25PM to discuss matters of real estate

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Property Appraisal

Motion by Councilmember James Vogel seconded by Councilmember Ray Tierney to receive and file the letters from GAR Associates, Inc. and Pomeroy Appraisal Associates Inc. and that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 12 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

Motion by Councilmember James Vogel seconded by Councilmember Louise Novros to come out of executive session at 10:05 PM

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Appointment of Dr. Y.(Jay) Mruthyunjaya to the Brighton Zoning Board of Appeals effective immediately through December 31, 2015

Motion by Councilmember James Vogel seconded by Councilmember Sheila Gaddis to approve appointment of Dr. Mruthyunjaya to the Brighton Zoning Board of Appeals

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MEETING ADJOURNED:

Motion by Councilmember James Vogel seconded by Councilmember Louise Novros to adjourn at 10:10PM

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

CERTIFICATION:

I, Susan Kramarsky, 79 Monteroy Road, Rochester, NY do hereby certify that the foregoing is a true and accurate record of the proceedings of the Town of Brighton County of Monroe, State of New York meeting held on the 23rd of March, 2011 and that I recorded said minutes of the aforesaid meeting of the Town Board of the Town of Brighton, New York.

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 23rd day of March, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that a memorandum dated March 14, 2011 from Suzanne Zaso, Acting Director of Finance, concerning authorization to seek bids for a replacement ambulance, be received and filed; and be it further

RESOLVED, that the Acting Director of Finance is hereby authorized to solicit bids for the purchase of a replacement ambulance on behalf of the Ambulance Services Special District, to be used by Brighton Volunteer Ambulance to replace the oldest vehicle currently in its fleet.

Dated: March 23, 2011

Sandra L. Frankel, Supervisor	Voting	___
James R. Vogel, Councilman	Voting	___
Raymond J. Tierney III, Councilman	Voting	___
Louise Novros, Councilperson	Voting	___
Sheila A. Gaddis, Councilperson	Voting	___

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 23rd day of March, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL,
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

WHEREAS, the Town of Brighton and the Brighton Fire District jointly commissioned a study of fire and emergency medical services within the Town of Brighton, partially funded by a grant from the State of New York, to identify opportunities to provide fire and emergency medical services, particularly within West Brighton, in an efficient and effective manner; and

WHEREAS, the study prepared by the consultant recommended that the Town solicit requests for proposals from the City of Rochester, Brighton Fire District and Henrietta Fire District to provide fire and emergency medical services in West Brighton, and the Town Board desires to implement such recommendation; it is therefore

RESOLVED, that the Town Board hereby authorizes the Fire Marshal to solicit requests for proposals for fire and emergency medical services within the West Brighton Fire Protection District, consistent with the recommendation of MMA Consulting, the joint consultant of the Town and the Brighton Fire District, contained in the Fire and Emergency Services Study prepared by MMA jointly for the Town of Brighton and the Brighton Fire District, from the City of Rochester Fire Department, the Henrietta Fire District and the Brighton Fire District.

Dated: March 23, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

CLAIMS FOR APPROVAL AT TOWN BOARD MEETING

March 23, 2011

THAT THE CLAIMS AS SUMMARIZED BELOW HAVING BEEN APPROVED BY THE RESPECTIVE DEPARTMENT HEADS AND AUDITED BY THE TOWN BOARD AUDIT COMMITTEE ARE HEREBY APPROVED FOR PAYMENT.

A - GENERAL	\$ <u>181,112.71</u>
D - HIGHWAY	<u>196,846.39</u>
L - LIBRARY	<u>9,080.40</u>
SF - FIRE DIST	<u>4,400.00</u>
SL - LIGHTING DIST	<u>23,205.81</u>
SR-REFUSE DISTRICT	<u>63,236.69</u>
SS - SEWER DIST	<u>39,434.50</u>
TA - AGENCY TRUST	<u>22,278.08</u>
TOTAL	\$ <u>539,594.58</u>

UPON ROLL CALL MOTION CARRIED _____

APPROVED BY: _____
SUPERVISOR

COUNCIL MEMBER

COUNCIL MEMBER

TO THE SUPERVISOR:

I CERTIFY THAT THE VOUCHERS LISTED ABOVE WERE AUDITED BY THE TOWN BOARD ON THE ABOVE DATE AND ALLOWED IN THE AMOUNTS SHOWN. YOU ARE HEREBY AUTHORIZED AND DIRECTED TO PAY TO EACH OF THE CLAIMANTS THE AMOUNT OPPOSITE HIS NAME.

DATE

TOWN CLERK

EXHIBIT NO. 4

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 23rd day of March, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that correspondence dated March 9, 2011 from Mark T. Henderson, Chief of Police, concerning the disposal of surplus vehicles, be received and filed; and be it further

RESOLVED, that the Town Board hereby declares the five (5) vehicles listed in the above-referenced correspondence to be surplus and directs that they be sold at auction.

Dated: March 23, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 23rd day of March, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that correspondence dated March 11, 2011 from Timothy E. Keef, P.E., Commissioner of Public Works, and correspondence dated March 3, 2011 from Tim Anderson, Deputy Superintendent of Highways, together with attachments thereto, concerning the award of a contract to furnish and deliver one small vibratory roller, be received and filed; and be it further

RESOLVED, that the Town Board hereby awards the bid for the purchase of a Bomag BW-900-50 vibratory roller to Gateway Equipment Corporation, in the base bid amount of \$15,366.

Dated: March 23, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

EXHIBIT 6

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 23rd day of March, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that correspondence dated March 14, 2011 from Dianne Burdett, Administrative Court Clerk of the Justice Court of the Town of Brighton concerning a temporary reorganization of personnel at the Justice Court Clerk's Office, be received and filed; and be it further

RESOLVED, that the Town Board hereby approves the temporary increase in hours of Marisa Koehler, part-time Court Clerk, from 20 hours per week to 35 hours per week.

Dated: March 23, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

EXHIBIT 7

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 23rd day of March, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that correspondence dated March 8, 2011 from Mark T. Henderson, Chief of Police, concerning the appointment of a Police Officer, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes a conditional offer of employment to Keith E. Woodard Jr., as a Brighton Police Officer, effective April 9, 2011, at a starting salary of \$56,739.00, in accordance with Article 8 of the Collective Bargaining Agreement between the Town and Brighton Police Patrolman's Association, on a probationary basis with a twenty-six (26) week probationary period.

Dated: March 23, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

EXHIBIT 8

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 23rd day of March, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that correspondence dated March 11, 2011 from Richard Perrin, AICP, Executive Director of the Genesee Transportation Council, concerning a grant awarded to the Town of Brighton, be received and filed; and be it further

RESOLVED, that the Town Board hereby accepts a grant in the amount of \$68,500 for the 2011-2012 Unified Planning Work Program for the Brighton Bicycle and Pedestrian Planning Initiative; and be it further

RESOLVED, that the Supervisor is hereby authorized to execute any documents and agreements necessary in connection with such grant, which documents and agreements shall be in form and substance as may be approved by the Attorney for the Town.

Dated: March 23, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 23rd day of March, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that correspondence dated March 15, 2011 from Mark T. Henderson, Chief of Police, concerning a donation, be received and filed; and be it further

RESOLVED, that the Town Board hereby gratefully accepts a donation of \$100 to the Brighton Police Department from the Trinity Reformed Church and directs that such donation be recorded as revenue to the 2011 Brighton Police Department Operating Budget in account A.POLCE.3120.2705 (Police - Gifts and Donations).

Dated: March 23, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

EXHIBIT 10

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 23rd day of March, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that correspondence dated March 9, 2011 from Jerry LaVigne, Director of Parks and Recreation, concerning the disposal of a surplus stove, together with an attachment thereto, be received and filed; and be it further

RESOLVED, that the Town Board hereby declares a Maytag Stove, ID#004265 to be surplus and directs that it be disposed of as junk.

Dated: March 23, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

MEMORANDUM

FROM: Sandra L. Frankel

TO: Brighton Town Board

DATE: March 22, 2011

RE: Town Board Committee Assignments

Effective immediately, the composition of Brighton Town Board Committees is as follows:

EXHIBIT NO. 11

	<u>Public Works (PWC)</u>	<u>Public Safety (RSC)</u>	<u>Finance & Administrative Services (FASC)</u>	<u>Community Service (CSC)</u>
Chairperson	Jim Vogel	Ray Tierney	Sheila Gaddis	Louise Novros
Member	Louise Novros	Jim Vogel	Ray Tierney	Sheila Gaddis
Alternate 1	Sheila Gaddis	Louise Novros	Jim Vogel	Ray Tierney
Alternate 2	Ray Tierney	Sheila Gaddis	Louise Novros	Jim Vogel

- Town Board Committees are established and appointed by the Town Supervisor
- The New York State Open Meetings Law applies to Town Board Committee Meetings
- Town Board Committees are advisory to the Town Board. Voting members of each committee are the Chairperson and Member
- If one of the two Committee members cannot attend a Committee meeting, then Alternate 1 shall attend and may vote at that particular meeting. If Alternate 1 is unavailable, then Alternate 2 shall attend and may vote at that particular meeting
- If both members of a Committee are unable to attend a Committee meeting, then the meeting may be rescheduled.
- Staff Liaisons to the Town Board Committees:
 - PWC Tim Keef, Commissioner of Public Works or his designee
 - PSC Christopher Roth, Fire Marshal or his designee
 - FASC Suzanne Zaso, Acting Finance Director or her designee
 - CSC Jerry LaVigne, Parks and Recreation Director or his designee
- Each Town Board Committee will set its meeting schedule, and the staff liaison will ensure that public notice is provided. If meetings are rescheduled, the staff liaison will ensure that public notice of the change is provided
- All Town Board members will receive a copy of all committee agendas at the time the agenda is distributed to the committee members.

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 23rd day of March, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that the Town Board hereby receives and files the proposals submitted for appraisal work for the Town in response to a request for proposals from the Town Assessor; and be it further

RESOLVED, that the Town Board hereby authorizes the Supervisor to execute and deliver an agreement by and between the Town and GAR Associates for the preparation of a summary appraisal on certain real property, at a cost not to exceed \$2,500.00, with the ability to upgrade to a court-ready appraisal at any time, for an additional cost to the Town not to exceed \$5,000.00, which agreement shall be in form and substance as may be approved by the Attorney to the Town.

Dated: March 23, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____