



Sustainability Oversight Committee

Secretary – Evert Garcia

Sustainability Oversight Committee July 12, 2021

Meeting Minutes

Attendance: Erinn Ryen, Shubhangi Gandhi, Mitch Nellis, Brian Lynch, Nate Gibbs, Robin Wilt, Evert Garcia

Open Forum:

Minutes: The May 2021 meeting minutes were approved with no revisions. The June 2021 meeting minutes were approved with minor revisions.

Announcements:

Guest Speaker:

Old Business

- **Pollinator Garden-Update**
 - Town staff is waiting for revisions to the cost estimate from Tom Snyder which will account for additional material and provide a price breakdown by each improvement area. Town staff will follow up with Tom and report back to the committee with updates.
 - Brighton Rotary has expressed interest in financially supporting this project. Members of the committee will discuss this further with Brighton Rotary once the project scope has been finalized.
- **CEC Update-Priority Letter**
 - Rob Richardson and Jenny Loewenstein, Clean Energy Communities Coordinators, presented to the Public Works Committee (PWC) on the updated Clean Energy Community (CEC) program and the CEC Priority Letter on July 6th.
 - The CEC letter and Rob and Jenny's presentation were well received by the PWC.
- **Sustainability Fund- Recommendation Letter**
 - The Town Board has requested feedback from the SOC on what projects to use the sustainability funds on. The SOC has finalized a response letter which outlines various projects which the Town can use the Sustainability fund on.
 - The committee discussed adding a request to use the sustainability funds to also close the funding gap needed to complete the Climate Action Plan (CAP). Uncertainties in the project scope due to COVID and the time elapsed from when the original cost estimate was developed for this project has resulted in many of the proposals received for the CAP exceeding the available grant funds.

- **Climate Action Plan (CAP)**
 - The committee reviewed the various proposals received for the CAP request for proposals. A total of five (5) proposals were received for this project from various consulting firms.
 - Town staff has developed a consultant grading rubric which will be used to grade the proposals. Members of the committee will use the rubric to provide their feedback on the proposals. Subsequently, Town staff will summarize the results so that interviews with the top three prospects can be scheduled.
 - Interviews with the top three consultants were conducted throughout the month of August by the interview sub-committee. The three consultants being considered include the following firms:
 - Impact Earth
 - Bergmann
 - Barton & Loguidice
 - Updates on the feedback collected from each firm will be provide to the committee at large during the September meeting.

New Business

Adjournment

Next Meeting:

- The next meeting is scheduled for **September 13, 2021**, at 7:00 PM in the **Town Hall Auditorium**.

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