



Sustainability Oversight Committee

Secretary – Mike Guyon

Sustainability Oversight Committee **April 4, 2018**

Meeting Minutes

Attendance: Ron Wexler, Erinn Ryen, Paul Tankel, Margy Peet, Robin Wilt, Evert Garcia

Minutes: The approval of the March 2018 meeting minutes was deferred until the next meeting.

Announcements:

Old Business

- Annual Report
 - Every year the SOC is charged with preparing and submitting an annual report to the Town Board which concerns the activities and works of the committee for the previous year. Town staff is currently working on drafting a 2017 Annual Report. Once the initial draft is complete, Town staff will forward to the committee for review and comment.
- Benchmarking Report
 - As part of the Clean Energy Community program, the Town of Brighton passed a Local Law for benchmarking municipal buildings. The Local Law requires the Town to annually report the energy use of covered municipal buildings, a practice known as benchmarking. Town staff is currently working on drafting a 2017 Annual Benchmarking report. Once the initial draft is complete, Town staff will forward the report to the committee for review and comment.
 - The committee indicated that it would be a good idea to try and compare the results of the Benchmarking Report with the data provided in the Greenhouse Gas Inventory for Municipal Operations.
- Climate Action Plan
 - The SOC discussed and revised the current draft of the Executive Summary for the Climate Action Plan. Town staff will revise the document accordingly and then redistribute to the SOC for final approval.
 - The SOC would like to discuss the hiring process for the consultant at May's meeting.
- Carbon Fee and Dividend

- The SOC briefly discussed the Carbon Fee and dividend resolution passed by the Town Board at the March 28, 2018 meeting. The SOC would like to draft a letter expressing its gratitude to the Board for supporting this measure.
- Town staff will provide an initial draft and distribute to Ron and Erinn for review prior to submitting the letter for receive and file at the next Town Board meeting.
- Reimagine RTS
 - Town staff reached out to RTS and discovered that the initial survey phase for the Reimagine RTS program has concluded.
 - Representatives from RTS have offered to give a presentation about the program to the Town. Town Staff will coordinate this effort for a future meeting.
- CCA
 - The SOC briefly discussed the adoption of the Community Choice Aggregation (CCA) local law.
 - The Town is anticipating on holding a public informational meeting about CCA in the future similar to what the Town of Pittsford has scheduled for April 18th. Various potential CCA program brokers/administrator will be invited to the meeting.
- Urban Sustainability Directors Network
 - Paul briefly introduced the SOC to the Urban Sustainability Directors Network topic (USDN). The USDN is a peer-to-peer network of local government professional from cities across the United States and Canada dedicated to creating a healthier environment, economic prosperity, and increased social equity. The network enables sustainability directors and staff to share best practices and accelerate the application of good ideas across North America.
 - The SOC discussed the possibility of joining a network such as the USDN. This topic will be discussed further at the next SOC meeting.
- Clean Energy Community
 - As of April 5, 2018, the Town of Brighton is a named Clean Energy Community by the State of New York and is now eligible for a “Block 3” grant. Town staff is currently working on preparing and submitting the grant application package.
- Development Update
 - The latest development projects within the Town were briefly discussed.

New Business

Adjournment

Next Meeting

The next meeting will be May 2, 2018 at 7:00 PM.