



Sustainability Oversight Committee

Secretary – Mike Guyon

Sustainability Oversight Committee July 10, 2017

Draft Meeting Minutes

Attendance: Erinn Ryen, Paul Tankel, Steve Kittelberger, Shubhangi Gandhi, Margy Peet, Mitch Nellis, Mike Guyon, Evert Garcia, Melissa Carlson (Guest)

Minutes: The June 2017 meeting minutes were approved with no revisions.

Open Forum:

Announcements:

Old Business

- CCA Presentation
 - Melissa Carlson from the Rochester People’s Climate Coalition gave a presentation on the basics of Community Choice Aggregation or CCA.
 - The purpose of Community Choice Aggregation (CCA) is to allow the Town to procure energy supply service for residents in the community. Residents will have the opportunity to opt out of the procurement, while maintaining transmission and distribution service from the existing Distribution Utility.
 - CCA’s will allow the Town to work together through a shared purchasing model with other communities to put out for bid the amount of electricity being purchased by eligible customers within the jurisdictional boundaries of the participating municipalities. Citizens will have the opportunity to lower their overall energy costs, spur clean energy innovation and investment, improve customer choice and value, and to protect the environment.
 - CCA’s require a plan administrator which is paid out of the CCA fund balance. RPCC is proposing to have Jewel Assets be the administrator for the local CCA which is currently being developed.
 - Margy indicated that she will send out an informational brochure on CCA to the rest of the SOC for their reference.
- City of Rochester Proclamation and Community Leader Letter to Congress

- Ron discussed the City of Rochester's proclamation to the United States Congress which indicates support for a Carbon Fee and Dividend Policy. Ron is seeking input from the SOC on this matter.
- Ron will provide more information on the mechanics of a Carbon Fee and Dividend Policy to the SOC at a later date. This matter will be discussed further at the next SOC meeting.
- Clean Energy Communities
 - The Town is currently pursuing two more High Impact Action items for the Clean Energy Communities program. The Town is pursuing Benchmarking of local government buildings and Energy Code Enforcement Training for Town Staff.
- Capital Improvement Plan
 - Town staff has indicated that they need SOC review comments for the CIP by July 17th. Town staff will provide the SOC with a copy of the proposed CIP along with copies of the SOC's comments from previous CIP reviews.
- Annual Report
 - Town staff has completed an SOC draft annual report for 2016. Town staff will provide the SOC with copies for review and comment.
- Climate Action Plan
 - Zoe gave a presentation on the Climate Action Plan which provided an overview of the progress made to date on the CAP along with proposed recommendations for implementation of the CAP.
 - The SOC discussed various components of the draft CAP recommendations for both Town Operations and the Community.
 - Town Staff will compile the various comments concerning the draft recommendations which were presented this evening and distribute them to the SOC for review.
 - Town staff would like to receive feedback from the SOC on the proposed recommendations by July 17th. The goal is to have a draft CAP by the next SOC meeting on August 7, 2017.
 - Zoe has indicated that her last day with the Town will be August 18, 2017.
- Comprehensive Plan Vision, Policy Framework and Recommendations
 - The next meeting date for the Comprehensive Plan Committee has not been set. More information on this matter will be forthcoming.
- Development Update
 - The latest developments on projects within the Town were briefly discussed.

New Business

- The SOC discussed moving monthly meetings back to Wednesday evenings. It was decided that future SOC meetings would be moved back to Wednesdays starting with the September meeting.

Adjournment

Next Meeting

The next meeting will be September 6, 2017 at 7:00 PM.

DRAFT