

**TOWN OF BRIGHTON TOWN BOARD
FINANCE AND ADMINISTRATIVE SERVICES COMMITTEE
MEETING AGENDA**

**Meeting Date: Tuesday, March 14, 2017 (3:30 pm)
Location: Stage Conference Room, Brighton Town Hall**

1. Approval of Minutes – Receive and file minutes of the February 28, 2017 meeting.
2. Executive Session – Employment of particular people.
3. Declare Utility Cart Surplus for Auction (Parks) – Request from Matt Beeman for Town Board action to declare one 2006 utility cart as surplus and to dispose of through auction (see letter from M. Beeman).
4. Declare Video Cameras and Related Equipment as Surplus (Cable) – Request from MaryAnn Hussar for Town Board action to declare various cable video cameras and related equipment as surplus and to dispose of as junk (see memo from M. Hussar).
5. Contract for Engineering Services - Blossom Rd Sanitary Sewer – Request from Mike Guyon for Town Board action to authorize the Supervisor to execute an agreement with Lu Engineers to provide design, administration, and construction observation services relating to the sanitary sewer improvements at Blossom Road (see letter from M. Guyon).
6. Maintenance Contract for HVAC Controls (Facilities) – Request from Mike Guyon for Town Board action to authorize the Supervisor to execute an agreement with SmartEdge to provide monitoring and maintenance services to the Town’s HVAC control system (see letter from M. Guyon).
7. Amendment to Employee Salary and Wages Schedule and Table of Organizations (DPW/Rec) – Request from Suzanne Zaso for Town Board action to amend the Town’s Non-Represented Employee Salary and Wage Schedule to include the titles of Secretary to the Commissioner of Public Works and Administrative Clerk and to amend the Table of Organization in both the Public Works and Recreation Departments (see letter from S. Zaso).

The next regularly scheduled meeting of the FASC will be held **Tuesday, March 14, 2017 at 3:30 pm**, in the Stage Conference Room of the Brighton Town Hall. All members of the public are invited to attend FASC meetings.