



Town of Brighton

MONROE COUNTY, NEW YORK

SUSTAINABILITY OVERSIGHT COMMITTEE, SOC

2300 ELMWOOD AVE. * ROCHESTER, NEW YORK 14618 * PHONE (585) 784-5250 * FAX (585) 784-5368

Sustainability Oversight Committee January 6, 2015

Meeting Minutes

Attendance:

Ron Wexler, Chris Werner, Steve Kittelberger, Erinn Ryen, Paul Tankel, Shubhangi Gandhi, Margy Peet, Mike Guyon, Evert Garcia

Minutes:

The November 4, 2015 meeting minutes were approved without revision. The December 2, 2015 meeting minutes were approved without revision.

Open Forum:

Announcements:

Old Business

- Green House Gas Inventory
 - Updates- Government Operations and Community Wide GHG
 - Erinn provided an update on the current status of both the Town Operations and Community Level Greenhouse Gas Inventories as Cassidy and Greg are tied up with end of semester projects.
 - Cassidy has completed the vehicle inventory portion of the Town Operations GHG. Cassidy has also created an informational survey for Town Employees to fill out with regards to their commuting habits to work. Town Staff will need to obtain various approvals before distributing the survey to employees. Mike will provide a copy of Cassidy's survey to SOC members for reference. Additionally, Cassidy is working on creating a matrix that compares the pros and cons of various Climate Action Plans.
 - Cassidy is scheduled to start as a Town of Brighton co-op student towards the end of January. As a Town co-op, Cassidy will continue to assist the Town in completing Climate Smart Community actions items along with various other Department of Public Work related tasks.
 - Greg is in the midst of collecting data for the Community Level greenhouse gas inventory. Greg is in contact with various local agencies including the Genesee Transportation Council, Brighton School District and the Brighton Fire Department to obtain this data.



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- Mike will provide Greg with a contact for determining fuel consumption in the School Bus Fleet. Evert will provide Greg with a contact at Brighton Volunteer Ambulance.
- Interior Lighting Update, Eric
 - Eric's email to Mike regarding the replacement of interior fluorescent lighting at the Town Hall with LED fixtures was discussed. In his email, Eric provided a scenario which seems to indicate that the energy savings resulting from the installation of LED fixtures at the Town Hall could equal the anticipated costs associated with the upgrades. This item will be discussed in more detail at the next meeting.
- Climate Smart Communities
 - Focus Subgroup Reports
 - The SOC discussed the role of focus subgroups with regards to the Climate Action Plan. Reports and deliverables generated from CSC focus subgroups will be sent to Cassidy so that they may be included in the Town's Climate Action Plan.
 - The SOC indicated that it would be beneficial to have information on stormwater mitigation efforts and other items relating to enhancing community resiliency and preparing for the effects of climate change prior to the meeting with the Town Board. Mike will setup a meeting with Shubhangi and Paul to discuss these items.
 - The SOC discussed having Todd Stevenson from the Monroe County Stormwater Coalition come in and present on the Coalition's efforts and progress on stormwater quality improvements.
 - Comprehensive Plan Update (Priorities to Consider)
 - The next Public Informational meeting for the Comprehensive Plan Update was postponed and will be re-scheduled for late January or early February. Mike will update the SOC once a firm date has been established.
 - Mike announced that Rochelle Bell has resigned from her position on the Sustainability Oversight Committee and liaison to the Comprehensive Plan Update Committee. The SOC will need to establish a new liaison between the SOC and the Comprehensive Plan Update Committee. Mike will provide the SOC with minutes from the last Comprehensive Plan Update Committee meeting.
 - The consultants have asked the SOC to identify the most important Sustainability related issues that the SOC would like to see addressed as part



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of the Comprehensive Plan Update. The SOC will provide the consultants with the requested feedback at the next Comprehensive Plan Update meeting.

- SOC and Town Board Meeting
 - The SOC and Town Board meeting has been scheduled for February 24 and will be held from 6:00 PM to 7:00 PM. Margy indicated that she will not be in Town for the aforementioned meeting.
 - The SOC discussed the current status of the compiled focus subgroup PowerPoint presentation and what items need to be included and/or changed in the presentation:
 - The SOC would like to approach the first slide of the presentation as a status update on Climate Smart Community and an overview of what it means to be a Climate Smart Community.
 - Steve indicated that he would like to see references to see CSC Pledge Item Numbers in the status update.
 - Erinn indicated that she will work on providing graphics for the PowerPoint slides that have already been created.
 - Margy and Steve will update their slide to indicate that the recommendations provided on their slide are reflective and derive from the CSC manual.
- Educational Program
 - The SOC indicated that they would like to defer on making a decision as to whether or not they can assist the Town in developing an educational/informational program until they obtain more details on the nature of the request. If the nature of the request includes developing an educational program for the community, the SOC would prefer to have Color Brighton Green take the lead in that scenario. More information regarding this matter will be available at subsequent meetings.
- Development Updates
 - Updates for development projects throughout the Town were briefly discussed.
- 2016 SOC Schedule
 - Changing the meeting start time to 6:30 PM for SOC meetings in 2016 was briefly discussed. The SOC decided to keep the current 7:00 PM start time for meetings in 2016.



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New Business

- Rochester's People Climate Coalition
 - The Rochester's People Climate Coalition (RPCC) was briefly discussed. The RPCC is a coalition that aims to address the urgent need to reduce greenhouse gas emissions and prepare for the impacts of global warming. The SOC will look into the RPCC and determine if they are a suitable campaign to join that will satisfy the CSC requirement of joining a National or Regional campaign as part of the certification process.

Adjournment

Next Meeting

The next meeting will be February 3, 2016 at 7:00 PM.

DRAFT