



# *Town of Brighton*

MONROE COUNTY, NEW YORK

SUSTAINABILITY OVERSIGHT COMMITTEE, SOC

2300 ELMWOOD AVE. \* ROCHESTER, NEW YORK 14618 \* PHONE (585) 784-5250 \* FAX (585) 784-5368

## ***Sustainability Oversight Committee September 2, 2015***

### ***Meeting Minutes***

#### **Attendance:**

Ron Wexler , Steve Kittelberger, Shubhangi Gandhi, Margy Peet, Chris Werner, Mike Guyon, Evert Garcia, Cassidy Putney

#### **Minutes:**

The June 3, 2015 meeting minutes were approved with no revisions. The approval of the July 15, 2015 meeting minutes was deferred until next month's meeting.

#### **Open Forum:**

#### **Announcements:**

#### **Old Business**

- Greenhouse Gas Inventory
  - New Intern, Cassidy
    - Cassidy, the SOC's new intern, introduced herself and provided a brief summary of her educational background. Cassidy is a Public Policy major at RIT.
    - Cassidy provided an overview of her proposed scope of work for her tenure as an intern with the SOC. Cassidy hopes to finalize the GHG inventory and ultimately draft a Climate Action Plan for the Town of Brighton.
    - For the next meeting, Cassidy hopes to review various existing Climate Action Plans developed by other communities and present the information to the SOC.
    - Evert will distribute Cassidy's scope of work document to the rest of the SOC.
  - U of R Intern
    - Ron has reached out to Karen Berger to see if the SOC can take on a second intern to work in conjunction with Cassidy. The second intern could work on completing the community-wide greenhouse gas inventory.
- Follow-up on Recycling Center and Composting Presentations



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- Mike and Ron provided a brief summary of Eli Fischer's presentation from the last SOC meeting regarding the exclusion of recycling centers as a permitted use in the Town of Brighton Code.
- The SOC determined that they would like to, with the direction of the Town Board, investigate the inclusion of a recycling facility as a conditionally permitted use within the Code of the Town of Brighton. Mike will write a draft letter with the aforementioned request and send out to the SOC for review.
- Regarding the Composting Presentation by R.M. Putney & Associates, the SOC would like some clarification on what the request is from R.M. Putney. Members of the SOC responded favorably to the business model but would like to know how they could help out R.M. Putney & Associates. Ron will follow up with R.M. Putney & Associates to request some clarification in this matter.
- Street Lighting, Evert Garcia
  - Evert provided a summary of the financial analysis performed by Town Staff on the feasibility of upgrading various Town lighting district fixtures to LED. The findings of the financial analysis seem to indicate that the estimated annual costs associated with a full system upgrade of the systems in question would exceed the revenue generated by the special districts. Therefore, in order to fund a full system upgrade, the existing district rates would need to be increased.
- Climate Smart Communities
  - Focus Subgroup Reports: Decrease Community Energy Use, Margy & Steve
    - Margy and Steve presented their draft summary of situations, actions and issues on the Town of Brighton Climate Smart Communities Fleet and Vehicle Fuels. In this document, Margy and Steve outlined the current status of the Town's Fleet Efficiency Policy and steps that can be taken to improve them. This matter will be discussed in more detail at the next SOC meeting.
- Comprehensive Plan Update
  - The SOC briefly discussed how to incorporate the Climate Smart Communities guidelines with the comprehensive plan update. After the discussion it was determined that Mike should present the CSC checklist to the comprehensive plan update consultant, Barton and Loguidice, and let them determine what items from the CSC pledge will be covered by the scope of their task. Mike will also review this request with Town Planner Ramsey Bohner.



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- SOC and Town Board Meeting
  - The SOC briefly discussed the topic items for the annual progress meeting with the Town Board in the fall of 2015.
  - The SOC would like to discuss highlights of the 2014 Annual Report and anticipated annual goals for 2015. The SOC would also like to discuss Climate Smart Communities and what taking the Pledge means for the Town of Brighton. Finally, the SOC would like to discuss with the Town Board the feasibility of funding Sustainability related projects with current levels of revenue.
- Capital Improvement Plan
  - Mike submitted the SOC's 2015 review letter for the Capital Improvement Program on July 31, 2015.
- Development Updates
  - Updates for development projects throughout the Town were briefly discussed.

### **New Business**

- Rochester Sustainability Collaborative
  - Paul previously presented interested in having the Town of Brighton become a member of the RSC. The SOC would like to review the member pledge and learn more about the RSC. Further discussion on this matter will resume at the next SOC meeting. Paul will attend the RSC Kick-Off meeting on September 17 and report back to the SOC at the next meeting.

### **Adjournment**

### **Next Meeting**

The next meeting will be October 7, 2015 at 7:00 PM.