



Town of Brighton

MONROE COUNTY, NEW YORK

SUSTAINABILITY OVERSIGHT COMMITTEE, SOC

2300 ELMWOOD AVE. * ROCHESTER, NEW YORK 14618 * PHONE (585) 784-5250 * FAX (585) 784-5368

Sustainability Oversight Committee May 6, 2015

Meeting Minutes

Attendance: Ron Wexler, Paul Tankel, Rochelle Bell, Eric Williams, Shubhangi Gandhi, Erinn Ryen, Mike Guyon, Evert Garcia

Minutes: The April 1, 2015 meeting minutes were approved without revision.

Open Forum:

Announcements:

Old Business

- Street Lighting
 - Town staff will finalize Schuyler's report. Pricing and operational information obtained from Caccimise Electric and the City of Rochester will be used to evaluate the feasibility of upgrading special district lights to LED prior to presenting to the Public Works committee. This work is in process.
 - The performance contract being proposed by Wildan Solutions is subject to the Town's procurement policy and therefore a Request for Proposal for such services would have to be drafted. Wildan Solutions stated that they would assist in drafting a typical performance contract proposal that the Town could use to procure these type of services.
 - It is the SOC's understanding that RGE is ready to begin the lighting upgrades to metal halides in the Struckmar neighborhood. Tim Keef will contact RGE and request that they postpone the upgrades until the feasibility study has been finalized.
 - Mike and Evert will be meeting with Ned Kelly, Director of Street Lighting for the City of Rochester in order to gain some understanding on the logistics behind owning and operating street.
- Green House Gas Inventory
 - The SOC discussed a replacement intern, possibly from RIT's Masters in Sustainability program, to finish the GHG inventory.
 - Town staff will investigate with Human Resources on whether the next intern has to be a current student.



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- It may be possible to engage another U of R student to finalize the Town of Brighton's GHG inventory. The SOC will contact Karen Berger regarding this matter.
- Mary leaves at the end of May for a new internship in Colorado. Erinn and Mary will develop and publish a handoff procedure for the next intern by the end of May.
- The SOC hopes that a GHG baseline for Town facilities energy use will be established by the fall of this year. Once a GHG baseline has been established, Ron is interested in bringing in a public policy intern to draft a climate action plan.
- Climate Smart Communities/2015 Goals
 - The CSC subgroups discussed their 2015 anticipated progress towards completing their Climate Smart Community action items.
 - Evert will summarize the Climate Smart community action item goals and include them with the overall 2015 SOC goals.
 - The SOC suggested that Street Lighting upgrades be included with the 2015 goals as well.
 - A brief discussion on the upcoming Climate Action Plan ensued. Erinn stated that she will share a few examples of Climate Action Plans drafted by other communities with the rest of the SOC. Additionally, the City of Ithaca has their Climate Action Plan available on their website.
- Comprehensive Plan Update
 - It was announced to the SOC that Barton and Loguidice have been selected as the lead consultants for the comprehensive plan update.
 - More information on this topic will be available at the next SOC meeting.
- 2014 SOC Annual Report
 - Mike's draft of the 2014 SOC Annual Report was briefly discussed.
 - A small editorial comment was made regarding the order of the items discussed in paragraphs three through twelve. It was explained that the items were ordered chronologically similar to the 2013 report. The SOC agreed that revising the item order was not necessary.



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- The Draft Annual Report is still open for comment and has not been submitted to the Town Board. The SOC will approve the final draft of the annual report at the June meeting.
- The SOC mentioned that they would also like to schedule their annual progress meeting with the Town Board for the fall of 2015.
- Solarize New York Program
 - Mike and Ron discussed their meeting with Peter Siegrist regarding the Solarize NY program.
 - Solarize NY is a NYSERDA funded program which is working with communities to facilitate the solar installation process. Color Brighton Green appears to be prominently involved with this program within the Town of Brighton.
 - The SOC is in support of Color Brighton Green leading the initiative for the implementation of Solarize NY within the Town of Brighton community.
 - The Town of Brighton Solar Ordinance will achieve some of the same goals that Solarize NY is aiming for. The proposed Town of Brighton ordinance is in the final stages of adoption and is currently set for a Public Hearing.
- Capital Improvement Plan
 - Departments have been asked to submit CIP requests by Friday, May 15. If SOC members have recommendations on items that should be included with the CIP requests, they should be submitted prior to the due date.
 - Mike will distribute draft CIP documents that are currently available, along with the 2014 CIP recommendations, to the SOC via email.
- Development Updates
 - Updates for development projects throughout the Town were briefly discussed.
 - The SOC suggested that the Town should consider requesting a separate HVAC meter when the new system is installed for the Public Safety Wing. Town staff will investigate this matter.

New Business

Adjournment

Next Meeting

The next meeting will be June 3, 2015 at 7:00 PM.