

**TOWN OF BRIGHTON TOWN BOARD  
FINANCE AND ADMINISTRATIVE SERVICES COMMITTEE  
MEETING AGENDA**

**Meeting Date: Wednesday, June 15, 2016 (8:30 am)  
Location: Stage Conference Room, Brighton Town Hall**

1. Approval of Minutes – Receive and file minutes of the June 1, 2016 meeting.
2. Donation of Land to Monroe County (Public Works) – Request from Tim Keef for Town Board action to donate approximately .034 acres of land at 1941 Elmwood Avenue to Monroe County to allow the MCDOT to perform improvements on Elmwood Avenue and to authorize the Supervisor to execute any related documents (see letter from T. Keef).
3. Amend Contract and Appropriate Funds for Professional Consulting Services for Brickyard Trail (Public Works) – Request from Mike Guyon for Town Board authorization of the Supervisor to amend the agreement with Bayer Landscape Architecture, PLLC for additional professional consulting and inspection services relating to the Brickyard Trail at a cost not-to-exceed \$1,860.23. Request is also sought to transfer \$1,860.23 from the parkland trust fund to the trail capital project to fund said services (see letter from M. Guyon).
4. Budget Appropriation for Construction Services at Brickyard Trail (Public Works) – Request from Mike Guyon for Town Board action to transfer \$8,139.77 from the parkland trust fund to support additional construction services performed by DiFiore Construction Inc. on the Brickyard Trail (see letter from M. Guyon).
5. Grant Acceptance and Appropriation (Public Works) – Request from Mike Guyon for Town Board action to accept grants in the amount of \$2,000 and \$5,000 for an electrical vehicle charging station to be installed at Town Hall and to appropriate such funds in the Town's facilities budget (see letter from M. Guyon).
6. Discussion regarding amendments and extension of the cell tower lease agreement between Sprint Corporation, the Monroe County Water Authority, and the Town of Brighton.

The next regularly scheduled meeting of the FASC will be held **Wednesday, July 6, 2016 at 8:30 am**, in the Stage Conference Room of the Brighton Town Hall. All members of the public are invited to attend FASC meetings.



2a.

# Town of Brighton

MONROE COUNTY, NEW YORK

## DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE ROCHESTER, NEW YORK 14618  
PHONE: (585)784-5250 FAX: (585) 784-5368

June 10, 2016

Supervisor William W. Moehle  
and the Honorable Town Board  
Town of Brighton  
2300 Elmwood Avenue  
Rochester, New York 14618

re: Monroe County Department of Transportation (MCDOT)  
Elmwood Avenue/Lac De Ville Boulevard Intersection  
Safety Improvement Project

Dear Supervisor Moehle and Town Council Members:

As you may be aware, the MCDOT intends making improvements along Elmwood Avenue to improve the safety of the Lac De Ville intersection. Pursuant to the attached correspondence from Amy E. Grande, dated May 26, 2016, the County has advised the Town of its need to acquire a portion of Town property at the DPW Operations Center, 1941 Elmwood Avenue. For your review and illustration, I have attached a copy of said communication and associated maps depicting the proposed lands for permanent and temporary acquisition.

This matter was presented to the Public Works Committee at its June 7, 2016 regularly scheduled meeting, discussing the need, benefits and timing of the project. The Committee expressed positive support for the project with the consensus to donate the land(s) as shown to the County. Therefore, it is recommended that the Town donate said lands and authorize the Supervisor to execute any and all documents relative to this matter.

As always, thank you for consideration of requests such as this.

Very truly yours,

Timothy E. Keef, P.E.  
Commissioner of Public Works

TEK/wp

attachment

cc: S. Zaso  
M. Hussar  
M. Guyon  
K. Gordon



**Real Property Services**  
Monroe County, New York

2b.

**Cheryl Dinolfo**  
*County Executive*

**Timothy P. Murphy**  
*Director*

May 26, 2016

Tim Keef  
Town of Brighton  
2300 Elmwood Ave.  
Rochester, NY 14618

Re: 1941 Elmwood Ave., Town of Brighton  
Tax ID No. 136.16-1-1.1; Map No. 55 Parcels No. 1 & 2  
Town of Brighton, Monroe County, New York

Dear Mr. Keef,

Monroe County is beginning the real property acquisition process for the Elmwood Avenue project, Town of Brighton. Public records indicate that you are the owner of the above-referenced tax parcel which will be impacted by this project. Enclosed is a copy of the map showing the extent and type of easement that is needed. Also, please find a brochure which answers many questions about the right of way acquisition process.

I am the County Real Estate Specialist assigned to this project. I am available to meet with you at your property during the day or evening, including weekends if more convenient. I can explain the need for the easement. I can show you the extent of it and how it will impact your property. I can explain in detail the process by which the easement must be acquired and how we make every effort to reach a fair and equitable settlement with you.

We have selected Pogel, Schubmehl & Ferrara, LLC Real Estate Appraisal Services to prepare an appraisal. Robert Pogel will contact you and will provide you with his contact information. It is the appraiser's job to determine the easement compensation. You have a right to accompany the appraiser on his inspection visit and he will be glad to answer any questions you may have. Please contact the appraiser, if you wish to meet with him.

My office phone is 585-753-1207 and my e-mail is amygrande@monroecounty.gov. I will appreciate the opportunity to meet with you to learn your concerns and to help you with this process.

Sincerely,

Amy E. Grande  
Monroe County  
Real Estate Specialist  
Enclosure (Map & Acq. Brochure)

**RECEIVED**  
JUN 01 2016

**TOWN OF BRIGHTON  
DEPT. OF PUBLIC WORKS**

xc: Robert G. Pogel, SRPA, Pogel, Schubmehl & Ferrara, LLC  
Tom Frys, Monroe County Dept. of Transportation

2c.

MONROE COUNTY  
DEPARTMENT OF TRANSPORTATION  
PERMANENT & TEMPORARY EASEMENT MAP

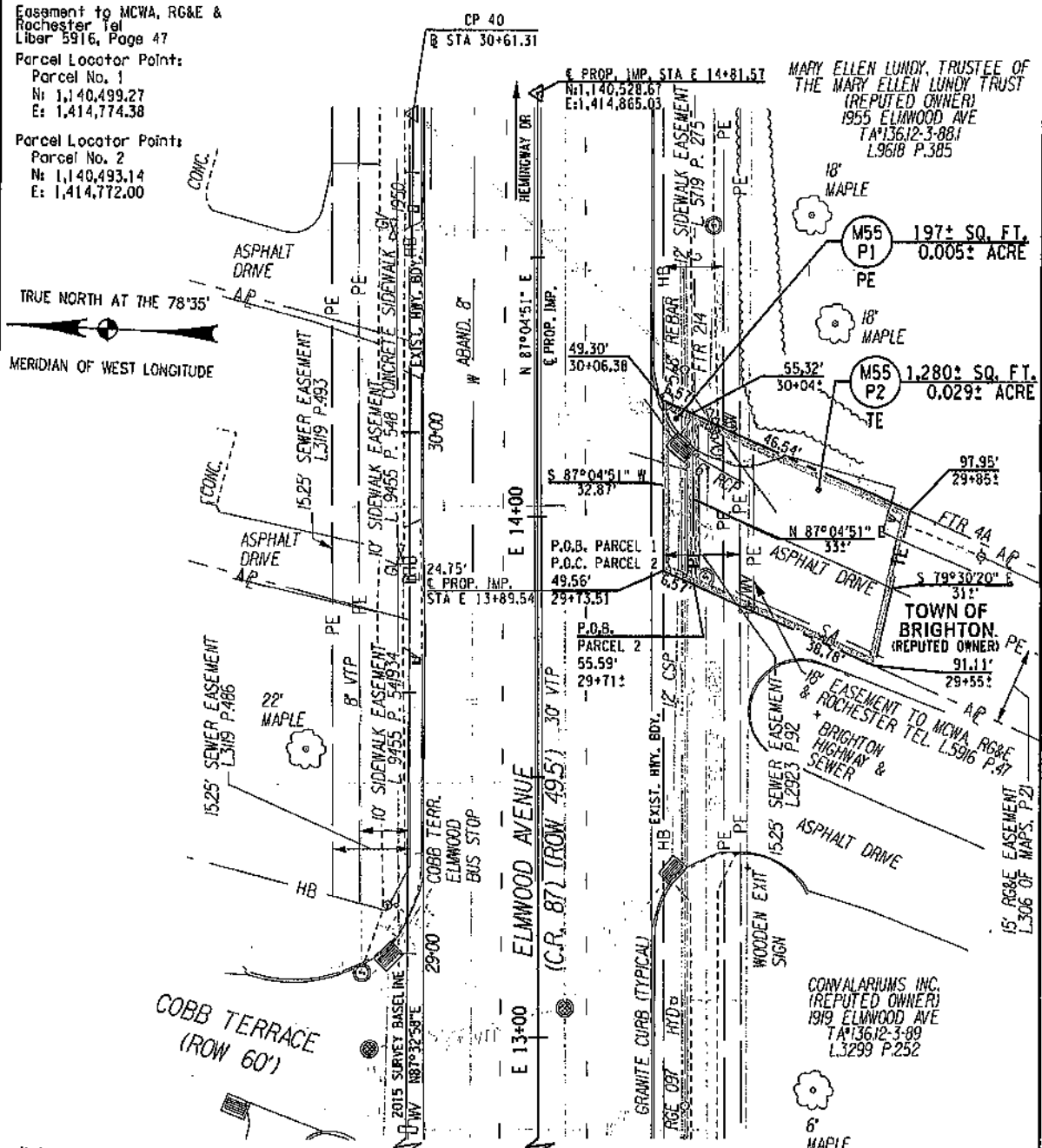
TOWN OF BRIGHTON  
ELMWOOD AVENUE  
C.R. 87

MAP NO. 55  
PARCEL NOS. 1 & 2  
SHEET 1 OF 3 SHEETS

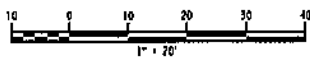
**MAP REFERENCE INFORMATION:**  
Subdivision Map entitled "Lands of the Town of Brighton" by Environmental Design & Research P.C. Filed in the MCCO 10/26/00 in Liber 306 of Maps, Page 306.  
Town of Brighton Sewer District #2 Easement Liber 2923, Page 92  
Easement to NYS Electric & Gas Corp (SW corner property) Liber 11178, Page 374  
Easement to RG&E Liber 306 of Maps, Page 21  
Easement to MCWA, RG&E & Rochester Tel Liber 5916, Page 47  
Parcel Locator Point:  
Parcel No. 1  
N: 1,140,499.27  
E: 1,414,774.38  
Parcel Locator Point:  
Parcel No. 2  
N: 1,140,493.14  
E: 1,414,772.00

TOWN OF BRIGHTON  
(REPUTED OWNER)  
CCD L. 1401 P. 577

**PARCEL SUMMARY:**  
Type: Permanent Easement & Temporary Easement  
1941 Elmwood Ave  
Portion of 2013 Tax Map Ref. No. 136.16-1-1.1  
Town of Brighton  
County of Monroe  
State of New York



- Notes:
1. All units of measurement shown hereon are in U.S. Survey Feet unless otherwise specified.
  2. Utilities shown are placed from field located evidence and record plan information to ASCE Level C.
  3. This map was prepared without the benefit of an Abstract of Title review. The property shown hereon is subject to any easements or encumbrances that an Abstract of Title may show.



2d.

TOWN OF BRIGHTON  
ELMWOOD AVENUE  
C.R. 87

MONROE COUNTY  
DEPARTMENT OF TRANSPORTATION  
PERMANENT & TEMPORARY EASEMENT MAP

MAP NO. 55  
PARCEL NOS. 1 & 2  
SHEET 2 OF 3 SHEETS

TOWN OF BRIGHTON  
(REPUTED OWNER)

PERMANENT EASEMENT FOR HIGHWAY PURPOSES  
MAP 55 PARCEL 1

A permanent easement to be exercised in, on and over the property delineated as Parcel No. 1 above, for the purpose of constructing, reconstructing and maintaining a portion of Elmwood Avenue (C.R. 87), together with appurtenances and other facilities in connection therewith as may be deemed necessary by the Superintendent of Highways.

All that piece or parcel of property hereinafter described as Parcel No. 1, being part of Lot 38, 2nd Division, Township 13 in the Seventh Range of Townships, Town of Brighton, County of Monroe, State of New York, also being a portion of lands described in Liber 9618 of deeds at page 385 filed in the Monroe County Clerk's Office on May 15, 2002 said Parcel No. 1 being shown on the accompanying map and more particularly bounded and described as follows:

Beginning at the point of intersection of the southerly highway boundary of Elmwood Avenue (C.R. 87) and the division line between lands now or formerly owned by the Town of Brighton to the east and the lands now or formerly owned by Convolariums, Inc. to the west, said point having the NYS Plane Coordinates of N11,140,499.27 and E11,414,774.38 and being 49.56 feet right of and at right angles to Station 29+73.51 of the hereinafter described 2015 Survey Baseline; thence southerly along said division line a distance of 6.57 feet to a point; said point being 55.59 feet right of and at right angles to Station 29+71± of said baseline; thence N 87°04'51" E through said lands of the Town of Brighton a distance of 33± feet to a point between the division line of lands now or formerly owned by Mary Ellen Lundy, Trustee of the Mary Ellen Lundy Trust to the east and the lands now or formerly owned by the Town of Brighton to the west; said point being 55.32 feet right of and at right angles to Station 30+04± of said baseline; thence northerly along the said division line a distance of 6.57 feet to a point on the southerly highway boundary of Elmwood Avenue (C.R. 87); said point being 49.30 feet right of and at right angles to Station 30+06.38 of said baseline; thence S 87°04'51" W along said southerly highway boundary of Elmwood Avenue (C.R. 87) a distance of 32.87 feet to the POINT OF BEGINNING.

The above described parcel contains 197± sq. ft. or 0.005± acre.

RESERVING, however to the owner of any right, title or interest in and to the property above delineated, and such owner's successors or assigns, the right of access and the right of using said property and such use shall not be further limited or restricted under this easement beyond that which is necessary to effectuate its purposes for, and as established by, the construction or reconstruction and as so constructed or reconstructed, the maintenance, of the herein identified project.

The above mentioned survey baseline is a portion of the 2015 Survey Baseline for the reconstruction of a portion of Elmwood Avenue (C.R. 87) as shown on a map and plan on file in the Monroe County Department of Transportation and described as follows:

Beginning at Station 10+00.00; thence N 87°32'45" E to Station 15+49.70; thence N 86°49'29" E to Station 23+83.83; thence N 87°32'58" E to Station 30+61.31; thence N 87°01'51" E to Station 36+03.60.

All bearings refer to True North at the 78°-35' Meridian of West Longtuds.

TEMPORARY EASEMENT FOR WORK ZONE  
MAP 55 PARCEL 2

A temporary easement to be exercised in, on and over the property delineated above for the purpose of the reconstruction of a portion of Elmwood Avenue (C.R. 87), in the Town of Brighton, County of Monroe, State of New York for use and exercisable during the construction or reconstruction of the highway and terminating by it's own terms, twelve months after the approval of the completed work. Such easement shall be exercised in and to all that piece or parcel of property designated as Parcel No. 2, as shown on the accompanying map.

All that piece or parcel of property hereinafter described as Parcel No. 2, being part of Lot 38, 2nd Division, Township 13 in the Seventh Range of Townships, Town of Brighton, County of Monroe, State of New York, also being a portion of lands described in Liber 9618 of deeds at page 385 filed in the Monroe County Clerk's Office on May 15, 2002 said Parcel No. 2 being shown on the accompanying map and more particularly bounded and described as follows:

Commencing at the point of intersection of the southerly highway boundary of Elmwood Avenue (C.R. 87) and the division line between lands now or formerly owned by the Town of Brighton to the east and the lands now or formerly owned by Convolariums, Inc. to the west, thence southerly along said division line a distance of 6.57 feet to the true Point of Beginning, said point having the NYS Plane Coordinates of N11,140,493.14 and E11,414,772.00 and being 55.59 feet right of and at right angles to Station 29+71± of the hereinafter described 2015 Survey Baseline; thence southerly along said division line a distance of 38.78 feet to a point; said point being 91.11 feet right of and at right angles to Station 29+55± of said baseline; thence S 79°30'20" E through said lands of the Town of Brighton a distance of 31± feet to a point on the division line between lands now or formerly owned by Mary Ellen Lundy, Trustee of the Mary Ellen Lundy Trust to the east and the lands now or formerly owned by the Town of Brighton to the west; said point being 97.95 feet right of and at right angles to Station 29+85± of said baseline; thence northerly along the said division line a distance of 46.54 feet to a point; said point being 55.32 feet right of and at right angles to Station 30+04± of said baseline; thence S 87°04'51" W continuing through said lands of the Town of Brighton a distance of 33± feet to the POINT OF BEGINNING.

The above described parcel contains 1,280± sq. ft. or 0.029± acre.

The above mentioned survey baseline is a portion of the 2015 Survey Baseline for the reconstruction of a portion of Elmwood Avenue (C.R. 87) as shown on a map and plan on file in the Monroe County Department of Transportation and described as follows:

Beginning at Station 10+00.00; thence N 87°32'45" E to Station 15+49.70; thence N 86°49'29" E to Station 23+83.83; thence N 87°32'58" E to Station 30+61.31; thence N 87°01'51" E to Station 36+03.60.

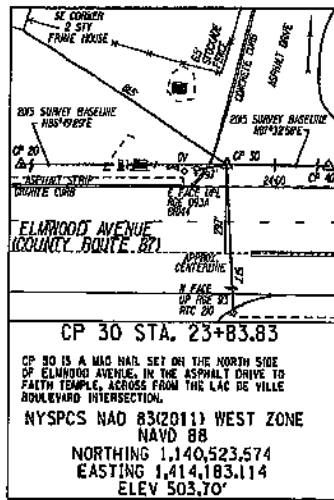
All bearings refer to True North at the 78°-35' Meridian of West Longitude.

2e

MONROE COUNTY  
DEPARTMENT OF TRANSPORTATION  
PERMANENT & TEMPORARY EASEMENT MAP

TOWN OF BRIGHTON  
ELMWOOD AVENUE  
C.R. 87

MAP NO. 55  
PARCEL NOS. 1 & 2  
SHEET 3 OF 3 SHEETS



TOWN OF BRIGHTON  
(REPUTED OWNER)

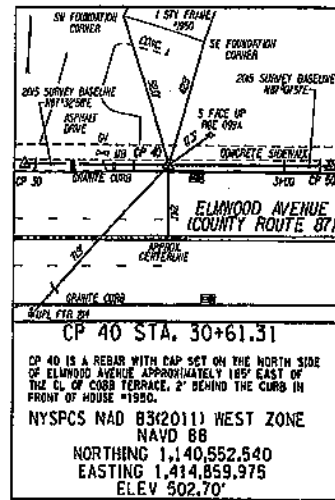
DATUM NOTE:

THE HORIZONTAL DATUM SHOWN HEREON IS REFERENCED TO THE NEW YORK STATE PLANE COORDINATE SYSTEM, NAD 83(2011) TRANSVERSE MERCATOR PROJECTION, WESTERN ZONE. BASELINE COORDINATES WERE ESTABLISHED BY A COMBINATION OF GPS SURVEY METHODS USING A LEICA VIVA NETWORK ROVER, AND CONVENTIONAL MEASUREMENTS USING A TOPCON PS 103A TOTAL STATION.

ALL DISTANCES AND COORDINATES IN U.S. SURVEY FEET UNLESS OTHERWISE NOTED. COORDINATES REPORTED ARE GRID.

SCALE FACTOR 0.999991680

MONROE COUNTY MONUMENT	PUBLISHED NA 1927	MEASURED NAD 83(2011)
2705	N 1,140,408.83 E 764,281.32	N 1,140,457.573 E 1,412,655.393
ORCHARD 1969	N 1,140,423.22 E 765,653.66	N 1,140,462.567 E 1,414,011.806



Reviewed this 22nd day of April, 2016

Gregory D. Bly  
Gregory D. Bly, P.L.S. #049801  
Monroe County Department of  
Finance/Real Property Services  
County Surveyor

I hereby certify that the property mapped above is necessary for this project, and the acquisition thereof is recommended.

Approved this 25th day of April, 2016

Terrance J. Rice  
Terrance J. Rice, PE, Director  
Monroe County Department of Transportation  
and Superintendent of Highways



"Unauthorized alteration of a survey map bearing a licensed land surveyor's seal is a violation of the New York State Education Law."

I hereby certify that this map was prepared in accordance with current Monroe County policies, standards and procedures.

Date MARCH 28 2016

Michael C. Bogardus  
Michael C. Bogardus, L.S.  
Land Surveyor  
P.L.S. License No. 050414



**TOWN OF BRIGHTON**  
MONROE COUNTY, NEW YORK  
DEPARTMENT OF PUBLIC WORKS

3

June 1, 2016

The Honorable Finance and Administrative Services Committee  
Town of Brighton  
2300 Elmwood Ave.  
Rochester, New York 14618

Re: Brickyard Shared Use Trail  
Additional Professional Services

Dear Councilperson DiPonzio and Committee Members:

The Town Board authorized a bid award to Bayer Landscape Architecture, PLLC to execute an agreement to provide professional services in connection with the development of the Brickyard shared use trail project at a cost not to exceed \$117,550.00. In February 2015 the scope of professional services was expanded to include Phase 1b testing as required by SHPPO at a cost not to exceed \$2,375.

The scope of the original agreement included construction and construction administration services. Bayer Landscape and Architecture has provided outstanding support during the construction phase of the project and while doing so has performed work not identified in the original scope of services. This work includes obtaining mylar drawings as requested by the NYSDEC for the wetland permit and additional site inspection during construction. Bayer Landscape and Architecture is requesting additional compensation of \$1,860.23 for these services.

I am requesting that the FASC recommend that the Town Board authorize the Supervisor to endorse an amendment to the Bayer Architecture, PLLC agreement to complete the services described previously for an amount not to exceed \$1860.23. Also, we are requesting that \$1,860.23 be appropriated from account TE 37 and placed in the capital project account (H.PARKS.EWTRL 2.55) to fund these additional services.

I will be in attendance at your regularly scheduled June 22, 2016 meeting in the event that you have any questions regarding this correspondence. As always, your consideration of matters such as this is greatly appreciated.

Sincerely,

Michael E. Guyon, P.E.  
Department of Public Works

Cc: Suzanne Zaso  
Tim Keef

2300 Elmwood Avenue • Rochester, New York 14618 • 585-784-5250 • Fax: 585-784-5373  
<http://www.townofbrighton.org>





**TOWN OF BRIGHTON**  
MONROE COUNTY, NEW YORK  
DEPARTMENT OF PUBLIC WORKS

4.

June 1, 2016

The Honorable Finance and Administrative Services Committee  
Town of Brighton  
2300 Elmwood Ave.  
Rochester, New York 14618

Re: Brickyard Shared Use Trail  
Additional Professional Services

Dear Councilperson DiPonzio and Committee Members:

At their October 14, 2015 meeting the Town Board authorize the Supervisor to execute an agreement with DiFiore Construction as the lowest responsive and responsible bidder for construction of the Brickyard Trail for a total cost not to exceed \$826,200.00. Additionally, the Town Board authorized the Supervisor to execute any change orders necessary that do not collectively exceed \$10,000.00. DiFiore has performed admirably and has limited additional work on the project. However, several unforeseen items have arisen during construction and constitute additional work. These items include additional helical pile installation, additional survey for the wetland area, additional tree clearing; replace electrical lighting service, engraved brick pavers for the trailhead and additional tree plantings. The total cost of this additional work is \$8,139.77 which is less than the \$10,000 allocated for change orders.

The total funding allocated for the project was \$826,200 which did not reflect the \$10,000 allocated for potential change orders. Therefore, funding for the change orders must be appropriated into the capital project.

I am requesting that \$8,139.77 be appropriated from account TE 37 and placed in the capital project account (H.PARKS.EWTRL 2.55) to fund this additional work..

I will be in attendance at your regularly scheduled June 22, 2016 meeting in the event that you have any questions regarding this correspondence. As always, your consideration of matters such as this is greatly appreciated.

Sincerely,

Michael E. Guyon, P.E.  
Department of Public Works

Cc: Suzanne Zaso  
Tim Keef

2300 Elmwood Avenue • Rochester, New York 14618 • 585-784-5250 • Fax: 585-784-5373  
<http://www.townofbrighton.org>







**TOWN OF BRIGHTON**  
MONROE COUNTY, NEW YORK  
DEPARTMENT OF PUBLIC WORKS

5

June 1, 2016

The Honorable Finance and Administrative Services Committee  
Town of Brighton  
2300 Elmwood Ave.  
Rochester, New York 14618

Re: Electrical Vehicle Charging Station  
Grant Funding

Dear Councilperson DiPonzio and Committee Members:

On May 10, 2016 the Town of Brighton received a \$2,000 grant to install an electrical vehicle charging station. Additionally, The Town of Brighton received a \$5,000 grant from the Brighton Rotary Club. I am requesting that the Town Board accept this grant funding and amend the Town budget to reflect these grant funds. We request that these funds be placed in account A.DPW.1620 2.60, Facility Improvements.

Quotes for the electrical vehicle charging station will be sought and presented to the FASC for review. Town forces from the sewer department will install the infrastructure necessary to accommodate the EV charging station. The sewer department estimates that the total material cost excluding the EV charging station will be \$1,800. We request that the expenses related to the installation of the EV charging station incurred by the sewer department be charged to account A.DPW.1620 2.60, Facility Improvements.

I will be in attendance at your regularly scheduled June 22, 2016 meeting in the event that you have any questions regarding this correspondence. As always, your consideration of matters such as this is greatly appreciated.

Sincerely,

Michael E. Guyon, P.E.  
Department of Public Works

Cc: Suzanne Zaso  
Tim Keef

