

**TOWN OF BRIGHTON TOWN BOARD  
FINANCE AND ADMINISTRATIVE SERVICES COMMITTEE  
MEETING AGENDA**

**Meeting Date: Tuesday, October 6, 2015 (3:30 pm)  
Location: Stage Conference Room, Brighton Town Hall**

1. Approval of Minutes – Receive and file minutes of the September 15, 2015 meeting.
2. Contract Amendment for Certiorari Appraisals (Assessor) – Request from Elaine Ainsworth for Town Board action to amend the agreement with Midland Appraisals Associates Inc. to include two court ready appraisals at a cost not to exceed \$7,820 (see memo from E. Ainsworth).
3. Grant Application (Town Justice) – Request from Dianne Burdett for Town Board authorization to apply for a Justice Court Assistance Program (JCAP) grant to purchase three surveillance cameras (see letter from D. Burdett).
4. Accept Donation and Appropriate Funds (Police Dept.) – Request from Chief Mark Henderson for Town Board action to accept a donation of \$500 from Lifespan of Greater Rochester for elder abuse training attended by police officers and to appropriate funds in the Police Dept. (see letter from M. Henderson).
5. Executive Session- Employment of particular people.
6. Solicit Proposals for Cultural Resources Surveys (Historic Preservation) – Request from Ramsey Boehner for Town Board authorization to seek proposals for professional services to update and prepare cultural resources surveys for designating landmarks (see letter from R. Boehner).
7. Budget Transfer for Property Maintenance (Public Works) – Request from Amy Banker for Town Board action to transfer \$1,600 from landscaping at Buckland Park to the Building and Planning contacted services budget to support property maintenance costs (see letter from A. Banker).
8. Solicit Bids for Roof Replacement (DPW Operations) – Request from Mike Guyon for Town Board authorization to seek bids for a replacement roof on a portion of the DPW Operations Center building (see letter from M. Guyon).
9. Amend Right-of-Way Agreement for Highland Crossing Trail (Public Works) – Request from Mike Guyon for Town Board authorization of the Supervisor to amend the agreement with the City of Rochester for right-of-way acquisitions as part of the Highland Crossing Trail project (see letter from M. Guyon).

10. Contract Extension for Construction Observation Services at the Reserve (Public Works) – Request from Mike Guyon for Town Board action to extend the contract with Chatfield Engineering to include construction observation services for the Brewerton Neighborhood of the Reserve Subdivision. All costs for these services will be fully reimbursed by the developer (see letter from M. Guyon).
11. Award Bid for Brickyard Trail Construction (Public Works) – Request from Mike Guyon for Town Board action to award a bid to the low, responsive bidder, DiFiore Construction, for the construction of the Brickyard Trail at a cost not to exceed \$826,200 (inclusive of Alternates 5 & 6), with further authorization of the Supervisor to execute any change orders up to \$10,000 collectively (see letter from M. Guyon).
12. Contract Extension for Pool Usage by JCC (Recreation) – Request from Rebecca Cotter for Town Board authorization of the Supervisor to execute an extension to the agreement with the Jewish Community Center to allow JCC members to use the Brighton High School pool during Town scheduled pool hours (see letter from R. Cotter).
13. Contract Renewal for WBFPD Service Award Program (Finance) - Request from Suzanne Zaso for Town Board action to authorize the Supervisor to execute a renewal agreement with Penflex, Inc. for third-party administrative services for the West Brighton Fire Protection District's Service Awards Program (see memo from S. Zaso).
14. CDBG Grant Acceptance for Sidewalks (Public Works) - Request from Chad Roscoe for Town Board authorization of the Supervisor to execute a Community Development Construction Agreement Competitive Bid to provide \$40,000 in funding to install approximately 1,200 linear feet of sidewalks along the south side of Crittenden Road (see letter from C. Roscoe).
15. Renewal Agreement with Monroe County for Joint Energy Purchases – Request from Suzanne Zaso for Town Board action to authorize the Supervisor to execute a renewal Intermunicipal Co-operative Purchasing Agreement with Mornoe County for the purchase of gas and electric for Town facilities and special districts.

The next regularly scheduled meeting of the FASC will be held **Tuesday, October 20, 2015 at 3:30 pm**, in the Stage Conference Room of the Brighton Town Hall. All members of the public are invited to attend FASC meetings.

La.

TOWN OF BRIGHTON  
ASSESSOR'S OFFICE  
2300 Elmwood Avenue  
Rochester, NY 14618  
(585) 784-5216

September 22, 2015

To: Supervisor Moehle  
Finance Committee

From: Elaine Ainsworth, Assessor

Re: Certiorari appraisals upgrades  
Restricted to court ready  
717 & 797 E. Henrietta Road

In July I requested that you authorize restricted appraisals for the two above referenced certiorari cases. My request was granted; a PSA was issued and a PO generated.

I did solicit quotes from 5 appraisal firms and Midland Appraisal Associates did provide the best pricing for both the restricted and court ready work. That support is in the file.

Tom Fink, town certiorari attorney, has asked that we upgrade the PO to request court ready appraisals—he is pushing the petitioner hard in an effort to force resolution of the cases.

I do have funds available in 400 accounts—attached is the detail for your review and reference. The current Professional Services Agreement (PSA) is for the restricted appraisals only and needs to be amended to expand the scope of the work request to include the preparation of court ready documents. Please do note, it is possible that the case will be settled once Midland has preliminary numbers to share with Tom for his negotiations. In that instance, work on the completion of the court ready documents would be halted and the fee would be pro-rated.

2b.

TOWN OF BRIGHTON  
ASSESSOR'S OFFICE  
2300 Elmwood Avenue  
Rochester, NY 14618  
(585) 784-5216

**Addendum**  
**PSA between Town of Brighton and Midland Appraisal Associates**  
**Appraisal Services**  
**717 & 797 East Henrietta Road**  
**July, 2015**

Scope of services expanded to Court Ready Appraisals per the quote dated June 9, 2015,  
at additional costs not to exceed \$7,820.

TOWN OF BRIGHTON

BY: \_\_\_\_\_  
William Moehle, Supervisor

Midland Appraisal Associates, Inc.

By: \_\_\_\_\_  
Jay Loson, Partner

# JUSTICE COURT

TOWN OF BRIGHTON

MONROE COUNTY

2300 ELMWOOD AVENUE, ROCHESTER, NY 14618

PHONE: (585) 784-5152 FAX: (585) 784-5380

<http://www.townofbrighton.org>

JUSTICES  
KAREN MORRIS  
JOHN A. FALK

COURT ADMINISTRATOR  
DIANNE BURDETT  
ASSISTANT COURT CLERK  
MARY JO SCHILLER

October 1, 2015

Supervisor William Moehle  
Town Board Members  
2300 Elmwood Avenue  
Rochester NY 14618

**Re: Justice Court Assistance Program Grant 2015-2016**

Dear Supervisor Moehle and Town Board Members:

I am requesting permission to pursue a 2015-2016 JCAP Grant for the purchase of three (3) surveillance cameras, installation and training in all inclusive, at a total cost of \$16,851.00.

The request is being made to increase the security needs in the court, custody and parking areas for judges and court staff.

I am seeking approval from the Town Board to proceed in making this grant application on behalf of Brighton Town Court as detailed above.

Sincerely,



Dianne Burdett  
Administrative Court Clerk

Attachments

cc: S. Zaso, Finance Director  
File

36.

**Justice Court Assistance Program Grant 2015-2016**

Request: Surveillance Cameras (Interior/Exterior)

Cost: \$15,318.34 plus 10% for possible increase in labor/product costs

Scope of Work: Includes 3 surveillance cameras, video server, 24 port patch panel. Installation and training.

Justification: The Brighton Town Court is a busy court completing over 10,000 cases each year. In order to ramp up security after a security audit was conducted in 2010 an electronic scanner was purchased and a walk-through metal detector was upgraded. Additionally, training with the Brighton Police Department was conducted with our 7 part-time security staff. The Public Safety Wing where the court offices and courtrooms are housed was constructed in 1989. Originally there were surveillance cameras installed in both the Brighton Police Department and Court wings of the building. Those cameras are no longer operational. In an effort to upgrade security, the Brighton Police Department was able to fund the purchase of surveillance cameras for the entire Police Department, Public Safety Foyer and its police parking areas. Unfortunately, those funding sources were not available to the court. We feel it important to provide this same measure of safety and security to Brighton residents, court attendees, judges and court staff. We would request funding for three surveillance cameras. One to be located in the court prisoner holding area, one in the back foyer area accessing the courtroom from the holding area and one in the exterior court entrance used by judges and court staff. The parking area and back entrance are a concern for staff and judges as court sessions often go into the evening hours as well as for the many after hour arraignments.

We appreciate all that the Justice Court Assistance Program has allowed us to provide in terms of additional security in past years. This funding request would complete the security needs of the court in potentially key problem areas.



# Town of Brighton

**POLICE DEPARTMENT**  
2300 Elmwood Avenue  
Rochester, New York 14618-2196



**Mark T. Henderson**  
Chief of Police

Emergency 911  
Administrative (585) 784-5150  
Fax: (585) 784-5151

September 28, 2015

Honorable Town Board  
Finance & Administrative Services Committee  
Town of Brighton  
2300 Elmwood Avenue  
Rochester, New York 14618

## **Re: Donation and Appropriation**

Dear Board Members:

Recently, the Police Department received \$500.00 in funding from Lifespan of Greater Rochester for the Elder Abuse Training that a number of our officers attended. There were no costs incurred by the police department for this training.

I request that the Town Board authorize the acceptance of this funding. I further request that the 2015 Police Department Operating Budget be amended to increase expenditures in **A.POLCE 3120 2.12 Office Furniture** by \$500.00 to be fully supported by an increase in revenues **A.POLCE.3120 1589 Public Safety** of the same amount.

Sincerely,

A handwritten signature in black ink that reads "Mark T. Henderson".

Mark T. Henderson  
Chief of Police



**TOWN OF BRIGHTON**  
MONROE COUNTY, NEW YORK

(6)

September 24, 2015

The Honorable Finance and Administrative Services Committee  
Town of Brighton  
2300 Elmwood Avenue  
Rochester, New York 14618

Re: Cultural Resources Surveys Professional Services

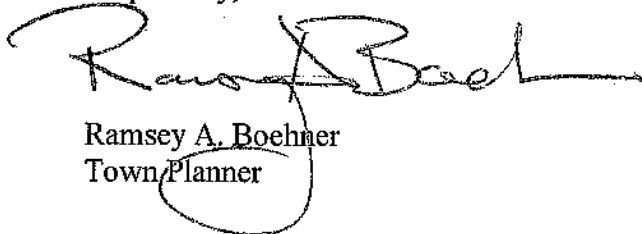
Honorable Members

The Historic Preservation Commission is responsible for the designation of landmarks. Cultural Resources Surveys provide important information to the Commission in determining if properties are worthy of landmark designation. Therefore, I am requesting authorization to prepare and distribute a request for proposals seeking profession services to update and prepare Cultural Resources Surveys.

Funds for the services are available in A.HIST.7515. No action as to awarding a contract will be considered with out returning to this committee.

As always, thank you for your consideration. I will be in attendance at your regularly scheduled October 6, 2015 meeting in the event that you have any questions regarding this matter.

Respectfully,



Ramsey A. Boehner  
Town Planner

cc: S. Zaso  
T. Keef  
M. Hussar





7.



**Town of Brighton**  
**Department of Public Works Operations Center**

1941 Elmwood Ave.  
Rochester, NY 14620  
Phone: (585) 784-5280  
Fax: (585) 784-5385

September 23, 2015

Honorable Finance Committee  
Town of Brighton  
2300 Elmwood Avenue  
Rochester, NY 14618

Re: Transfer of Funds  
Property Maintenance Efforts

Honorable Members:

I recommend that a transfer be approved from:

Public Works – Buckland Park – Landscaping Services (A.DPW.7115 4.43)  
to:  
Public Works – Building/Planning Office – Other contracted Services  
(A.DPW.8020 4.49)

in the amount of \$1,600.00.

The funds are needed to cover the unanticipated costs of Property Maintenance Cuts (violations).

Sincerely,

Amy Banker  
Accountant

cc: S. Zaso  
T. Keef  
M. Hussar  
M. Beeman



# Town of Brighton

MONROE COUNTY, NEW YORK

DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE ★ ROCHESTER, NEW YORK 14618 ★ PHONE (585)784-5250 ★ FAX (585)784-5368

8.

September 30, 2015

The Honorable Finance and Administrative Services Committee  
Town of Brighton  
2300 Elmwood A venue  
Rochester, New York 14618

Re: Town of Brighton Operation Center  
Office/Break Room Roof Replacement  
Construction Bid

Dear Councilperson Werner and Committee Members:

The Town Board at their regularly scheduled August 12, 2015 meeting authorized SWBR to prepare construction documents and provide construction administration services for the replacement of the roof above the offices and break room of the operation center building. We anticipate that construction documents will be complete the week of October 19<sup>th</sup> and we would like to advertise the project for bid on October 29, 2015. Therefore, I am requesting that the FASC recommend that the Town Board authorize the Department of Public Works to solicit a request for bidders to provide those construction services necessary to replace the portion of the operation center building roof referenced above.

No action as to awarding a contract will be considered without returning to this committee.

As always, thank you for your consideration. I will be in attendance at your regularly scheduled October 6, 2015 meeting in the event that you have any questions regarding this matter. As always, your consideration of matters such as this is greatly appreciated.

Sincerely,

Michael E. Guyon, P.E.  
Department of Public Works

Cc: Suzanne Zaso  
Tim Anderson  
Tim Keef  
Chad Roscoe

9a.



# Town of Brighton

MONROE COUNTY, NEW YORK

DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE ★ ROCHESTER, NEW YORK 14618 ★ PHONE (585)784-5250 ★ FAX (585)784-5368

September 30, 2015

The Honorable Finance and Administrative Services Committee  
Town of Brighton  
2300 Elmwood Ave.  
Rochester, New York 14618

Re: Highland Park/Canalway Trail  
City of Rochester  
Amendatory Agreement

Dear Councilperson Werner and Committee Members:

The Town of Brighton and City of Rochester executed an amendatory agreement for the final design and right of way acquisition regarding the Highland Crossing Trail in January 2014. At that time our consultant RK Hite suggested that the Town of Brighton acquire all the easements for the project and transfer the appropriate easements to the City of Rochester at the closing proceedings. The consultant has since modified the acquisition process and has advised that the Town and City acquire easements within their respective jurisdiction. Subsequently, the City has prepared the attached agreement to reflect the modified acquisition process, extend the term of the agreement and reduce the matching contribution for right of way acquisition due to the City's direct involvement.

I am requesting that the FASC recommend that the Town Board authorize the Town Supervisor to endorse the attached amendatory agreement.

I will be in attendance at your regularly scheduled October 6<sup>th</sup> meeting in the event that you have any questions regarding this correspondence. As always, your consideration of matters such as this is greatly appreciated.

Respectfully,

Michael E. Guyon  
Department of Public Works

Cc Tim Keef  
Mary Ann Hussar  
Suzanne Zaso

DRAFT

96.

Agreement for the  
Highland Park/ Canalway Trail

This Agreement is made, pursuant to General Municipal Law Section 119-o, between the Town of Brighton ("Brighton"), a municipal corporation having offices at Town Hall, 2300 Elmwood Ave., Rochester, New York, 14618, and the City of Rochester ("Rochester"), a municipal corporation having offices at City Hall, 30 Church Street, Rochester, New York, 14614 .

WITNESSETH:

WHEREAS, the Highland Crossing Trail formerly known as the Highland Park / Canalway Trail project ("Project") has been programmed for Federal assistance in the Genesee Transportation Council's Transportation Improvement Program as P.I.N. 4754.08; and,

WHEREAS, Brighton has executed a Federal-Aid Highway Local Project Agreement by the New York State Department of Transportation for the preliminary engineering, final design, and right of way acquisition phases of the Project; and

WHEREAS, the parties entered into an agreement for the preliminary engineering and final design of the Project (including the receipt and administration of Federal Aid for the Project) on September 25, 2008; and,

WHEREAS, the parties entered into an amendatory agreement for the preliminary engineering and final design of the Project on August 21, 2009; and

WHEREAS, the parties entered into an amendatory agreement for the preliminary engineering and final design of the Project on \_\_\_\_, 2011; and

WHEREAS, the parties entered into an amendatory agreement for the final design and Right of Way Acquisition of the Project on January 3, 2014; and

WHEREAS, the parties now desire to further amend said agreement to decrease the City of Rochester financial share of right of way acquisition, and to extend the term of the agreement; and

NOW THEREFORE, in consideration of the terms and conditions herein, it is hereby agreed by and between the parties to amend the September 25, 2008 Agreement as follows:

2. Final Design Services and Right of Way Acquisition for the Project:

The City of Rochester shall acquire all necessary easements and donations of real estate as needed for the project, within its municipal boundary.

9c

Based upon the preliminary appraisal values provided by RK Hite, plus closing costs, the City of Rochester's gross share of the acquisitions is estimated to be \$31,000. Federal funds will pay for 80% of the acquisition costs (\$24,800) with the City of Rochester funding the local 20% match (\$6,200).

The City of Rochester shall fund all acquisitions directly and submit for reimbursement through the Town of Brighton for the Federal share of the acquisition costs.

3. Calculation of the Shares:

The City of Rochester's matching contributions, as calculated in amendatory C, totaled \$38,645.80. This amendatory shall decrease said City of Rochester match by \$6,200 due to the City of Rochester's direct acquisition of right of way. The City of Rochester's matching contribution shall be reduced to \$32,475.80.

4. Term:

The term of the agreement shall be extended until two (2) years after completion and acceptance of the construction of the Project or the termination of the grant agreement with the NYS Department of Transportation, whichever occurs first. This agreement may be amended, terminated, or extended thereafter, by the mutual agreement of the parties.

IN WITNESS WHEREOF, the parties have duly executed this Agreement on the \_\_\_\_\_ day of \_\_\_\_\_, 2015.

CITY OF ROCHESTER

BY: \_\_\_\_\_  
Lovely A. Warren, Mayor

TOWN OF BRIGHTON

BY: \_\_\_\_\_  
William W. Moehle, Supervisor



# Town of Brighton

MONROE COUNTY, NEW YORK

## DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE ★ ROCHESTER, NEW YORK 14618 ★ PHONE (585)784-5250 ★ FAX (585)784-5368

10.

September 24, 2015

The Honorable Finance and Administrative Services Committee  
Town of Brighton  
2300 Elmwood Avenue  
Rochester, New York 14618

Re: The Reserve Subdivision, Brewerton Neighborhood  
Construction Observation Services

Dear Councilperson Werner and Committee Members:

Phases 1 and 2 of the Reserve Subdivision project are complete and the applicant is preparing to begin the final phase of construction known as the Brewerton Neighborhood. The Town of Brighton entered into contracts with Chatfield Engineering to provide construction observation services for the previous phases of the project. These contracts were funded by the applicant. There is \$16,711 remaining in these contracts. We have spoken to the applicant and they are agreeable to using these remaining funds to reimburse the cost of construction observation services for the Brewerton Neighborhood construction.

I am requesting authorization to amend the agreement between the Town of Brighton and Chatfield Engineers, P.C. to include the construction observation services for the Brewerton Neighborhood of the Reserve Subdivision. Said services shall be rendered as outlined in a Proposal titled, "Request for Proposal Provide Construction Observation Services for The Reserve Subdivision Town of Brighton, Monroe County New York dated, July 25, 2012". These services shall be rendered at the 2015 hourly rates specified in the September 3, 2014 amended agreement. Additionally, Chatfield Engineers, P.C. has requested that any services provided in 2016 be billed at an hourly rate of \$64.00 per hour.

Monies were not specifically earmarked for this particular project however; the cost of these construction observation services will be reimbursed by the remaining funding in the previous construction contracts.

As always, thank you for your consideration. I will be in attendance at your regularly scheduled October 6, 2015 meeting in the event that you have any questions regarding this matter.

Respectfully,

Mike Guyon, P.E.  
Town Engineer

cc: S. Zaso  
T. Keef  
M. Hussar



**TOWN OF BRIGHTON**  
 MONROE COUNTY, NEW YORK  
 DEPARTMENT OF PUBLIC WORKS

11a.

October 6, 2015

The Honorable Finance and Administrative Services Committee  
 Town of Brighton  
 2300 Elmwood Avenue  
 Rochester, New York 14618

Re: Award of Bid  
 Brickyard Trail Construction

Dear Councilperson Werner and Committee Members:

The bids for the above referenced project were publicly advertised and publicly opened on September 24, 2015 at 10:00 AM, all as required by law. A copy of the bid advertisement is attached for your reference. Six bids were received and are shown in Table – 1.

Table – 1 Bid Results Summary

**Bid Results**  
**Thursday, September 24, 2015**  
**Brickyard Trail**

Contractor	Base Bid	Alternate 1, Frontage Enhancements at Elmwood	Alternate 2, Elmwood Crossing Enhancements	Alternate 3, Roby Drive Connection	Alternate 4, Small Seating Area	Alternate 5, IPE Lumber for Half Gate	Alternate 6, Hot-Dipped Galvanized Piles for Pedestrian Bridge	Alternate 7, Off-Site Disposal of Chipped Woody Plant Material
Ramsey Constructors, Inc.	\$ 1,191,000.00	\$ 14,000.00	\$ 7,200.00	\$ 28,800.00	\$ 18,000.00	\$ 2,544.00	\$ 26,688.00	\$ 17,400.00
Villager Construction, Inc.	\$ 1,309,200.00	\$ 13,350.00	\$ 13,180.00	\$ 33,140.00	\$ 20,340.00	\$ 1,200.00	\$ 2,300.00	\$ 16,600.00
C.P. Ward, Inc.	\$ 1,106,250.00	\$ 13,090.00	\$ 3,090.00	\$ 15,050.00	\$ 28,600.00	\$ 2,300.00	\$ 30,200.00	\$ 16,500.00
DiFiore Construction	\$ 822,500.00	\$ 11,000.00	\$ 9,000.00	\$ 32,000.00	\$ 17,000.00	\$ 2,200.00	\$ 1,500.00	\$ 15,000.00
Keeler Construction Co., Inc.	\$ 823,000.00	\$ 14,000.00	\$ 8,000.00	\$ 25,000.00	\$ 17,000.00	\$ 3,000.00	\$ 3,000.00	\$ 17,000.00
Ironwood Heavy Highway, LLC	\$ 1,211,711.00	\$ 12,800.00	\$ 3,100.00	\$ 1.00	\$ 20,300.00	\$ 2,500.00	\$ 1,700.00	\$ 15,500.00

2300 Elmwood Avenue • Rochester, New York 14618 • 585-784-5250 • Fax: 585-784-5373  
<http://www.townofbrighton.org>



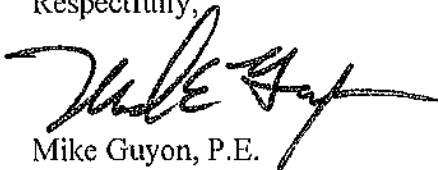
116.

Brickyard Trail  
October 6, 2015

Bayer Landscape Architecture, PLLC reviewed the bids for completeness and accuracy and concluded that the low bid submitted by DiFiore Construction is a true representation of the costs to complete the project and the contractor is qualified to complete the works of the Contract. A copy of the Recommendation of Award letter prepared by Bayer Landscape Architecture, PLLC is attached for your reference. I am requesting that FASC recommend that the Town Board award the base bid plus Alternate 5, IPE Lumber for Half Gate, and Alternate 6, Hot-Dipped Galvanized Piles for Pedestrian Bridge to construct the Brickyard Trail to the low, responsible and responsive bidder, DiFiore Construction for a cost not to exceed \$826,200.00. I further recommend that the Supervisor be authorized to execute any necessary change orders that do not collectively exceed ten thousand dollars, (\$10,000.00).

As always, thank you for your consideration. I will be in attendance at your regularly scheduled October 6, 2015 meeting in the event that you have any questions regarding this matter.

Respectfully,



Mike Guyon, P.E.  
Town Engineer

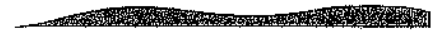
Attachment

Cc Mary Ann Hussar  
Tim Keef





1/c.



Bayer Landscape Architecture, PLLC  
19 North Main Street  
Honcoye Falls, NY 14472

P: 585.582.2000  
F: 585.582.2005

bayerla.com

Mr Michael Guyon, PE  
Town Engineer  
Town of Brighton Department of Public Works  
2300 Elmwood Avenue  
Rochester, New York 14618

Re: Bid Award Recommendation  
Brickyard Trail Construction Project

Dear Mr. Guyon,

Bids for the Brickyard Trail Construction Project were due at 10:00 am on Thursday September 28, 2015 at the Town of Brighton. The bids were publicly opened at that time. Six (6) bids were received prior to this deadline.

Enclosed for your review and approval is a copy of the bid tabulations for all bidders. We have thoroughly evaluated the bid by the apparent low bidder, DiFiore Construction, and have determined them to be responsible and responsive, and that the contract price is fair and reasonable.

Bayer Landscape Architecture recommends that the Town of Brighton authorize the award of the Brickyard Trail Construction project including Alternate 5, Ipe Lumber for Half Gate, and Alternate 6, Hot-Dipped Galvanized Piles for Pedestrian Bridge, to DiFiore Construction in the amount of \$826,200.00.

If you have any questions, comments, or concerns, please contact me at (585)582-2000.

Sincerely,

Mark H. Bayer

**Brickyard Trail**

Bid Tabulation

October 2015

1/10

No.	Item	Villager	Ramsey	Ironwood Heavy Highway	CP Ward	Keeler	DiFiore
1	Mobilization, site preparation, demolition, erosion control, tree protection fencing, temporary construction entrance and accessways, temporary culvert creek crossing, and demobilization, including maintenance and protection of	\$210,500.00	\$237,000.00	\$138,711.00	\$88,900.00	\$62,000.00	\$95,000.00
2	Tree pruning, tree removal, general clearing and grubbing	\$40,700.00	\$43,000.00	\$125,000.00	\$125,400.00	\$54,000.00	\$47,000.00
3	Excavation, grading, and subgrade preparation for trail.	\$217,750.00	\$170,000.00	\$70,000.00	\$92,800.00	\$55,000.00	\$82,000.00
4	Stone dust trail installation including drainage piping and culverts, geotextile fabric, subbase material, and stone dust top.	\$316,700.00	\$249,000.00	\$250,000.00	\$300,300.00	\$255,000.00	\$210,000.00
5	Complete Pedestrian Bridge including helical piles, framing, decking, cable rails, concrete headwalls, and concrete aprons (including subbase material and geotextile fabric).	\$157,600.00	\$148,000.00	\$90,000.00	\$135,000.00	\$118,000.00	\$115,000.00
6	Elmwood Trailhead installation including all brick and concrete paving, subbase material, geotextile fabric, granite curbing, kiosk, signage, seat block, and rustic half gate.	\$78,400.00	\$81,000.00	\$80,000.00	\$39,624.00	\$80,000.00	\$72,000.00
7	Westfall Trailhead installation including all brick and concrete paving, subbase material, geotextile fabric, granite curbing, kiosk, signage, and rustic half gate.	\$50,800.00	\$52,000.00	\$55,000.00	\$28,610.00	\$55,000.00	\$45,000.00
8	Major seating area at wetlands installation including subbase material, brick pavement, stone dust paving, steel railway rail edging, steel edging, seat block, and interpretive signage	\$86,350.00	\$47,000.00	\$53,000.00	\$49,956.00	\$40,000.00	\$40,000.00
9	Wetland mitigation work including site preparation, earthwork, planting, and Trail and Trailhead planting and seeding, including installation of all plant material and establishment of seed schedules.	\$52,400.00	\$86,000.00	\$300,000.00	\$135,000.00	\$61,000.00	\$45,000.00
10		\$128,000.00	\$78,000.00	\$50,000.00	\$117,260.00	\$48,000.00	\$71,500.00
	<b>TOTAL</b>	<b>\$1,309,200.00</b>	<b>\$1,191,000.00</b>	<b>\$1,211,711.00</b>	<b>\$1,106,250.00</b>	<b>\$823,000.00</b>	<b>\$822,500.00</b>
	<b>Alternates</b>						
1	Frontage Enhancements at Elmwood Avenue	\$13,350.00	\$14,000.00	\$12,800.00	\$13,090.00	\$14,000.00	\$11,000.00
2	Elmwood Crossing Enhancements	\$13,180.00	\$7,200.00	\$3,100.00	\$3,090.00	\$8,000.00	\$9,000.00
3	Roby Drive Connection	\$33,140.00	\$28,800.00	\$1.00	\$15,050.00	\$25,000.00	\$32,000.00
4	Small Seating Area	\$20,340.00	\$18,000.00	\$20,300.00	\$28,600.00	\$17,000.00	\$17,000.00
5	Ipe Lumber for Half Gate	\$1,200.00	\$2,544.00	\$2,800.00	\$2,800.00	\$3,000.00	\$2,200.00
6	Hot-Dipped Galvanized Piles for Pedestrian Bridge	\$2,300.00	\$26,688.00	\$1,700.00	\$30,200.00	\$5,000.00	\$1,500.00
7	Off-Site Disposal of Chipped Woody Plant Material	\$16,600.00	\$17,400.00	\$15,500.00	\$16,500.00	\$17,000.00	\$15,000.00
	<b>Total With Alts</b>	<b>\$1,409,310.00</b>	<b>\$1,305,632.00</b>	<b>\$1,267,612.00</b>	<b>\$1,215,080.00</b>	<b>\$910,000.00</b>	<b>\$910,200.00</b>

**Brickyard Trail**  
Unit Cost Tabulation

11e.

Item	Unit	Villager	Ramsey	Ironwood Heavy Highway	CP Ward	Keeler	DiFiore
Unclassified Excavation and Removal	CY	\$28.00	\$23.00	\$30.00	\$24.00	\$25.00	\$16.00
Tree Removal 6-12" DBH, Stump ground to 8" below exposed subgrade	EA	\$55.00	\$60.00	\$250.00	\$236.25	\$55.00	\$50.00
Tree Removal 12-18" DBH, Stump ground to 8" below exposed subgrade	EA	\$110.00	\$120.00	\$400.00	\$393.75	\$110.00	\$100.00
Tree Removal 18-24" DBH, Stump ground to 8" below exposed subgrade	EA	\$220.00	\$240.00	\$725.00	\$714.00	\$220.00	\$200.00
Tree Removal 24-36" DBH, Stump ground to 8" below exposed subgrade	EA	\$330.00	\$360.00	\$1,425.00	\$1,459.50	\$330.00	\$300.00
Tree Removal 36-48" DBH, Stump ground to 8" below exposed subgrade	EA	\$440.00	\$480.00	\$2,750.00	\$2,782.50	\$440.00	\$400.00
Tree Removal 48" and greater DBH, Stump ground to 8" below exposed subgrade	EA	\$550.00	\$600.00	\$3,050.00	\$3,097.50	\$550.00	\$500.00
Tree Removal 6-12" DBH, with Stump Removal	EA	\$55.00	\$60.00	\$200.00	\$157.50	\$55.00	\$50.00
Tree Removal 12-18" DBH, with Stump Removal	EA	\$110.00	\$120.00	\$350.00	\$315.00	\$110.00	\$100.00
Tree Removal 18-24" DBH, with Stump Removal	EA	\$220.00	\$240.00	\$650.00	\$630.00	\$220.00	\$200.00
Tree Removal 24-36" DBH, with Stump Removal	EA	\$330.00	\$360.00	\$1,200.00	\$1,155.00	\$330.00	\$300.00
Tree Removal 36-48" DBH, with Stump Removal	EA	\$440.00	\$480.00	\$2,300.00	\$2,310.00	\$440.00	\$400.00
Tree Removal 48" and greater DBH, Stump Removal	EA	\$550.00	\$600.00	\$2,700.00	\$2,730.00	\$550.00	\$500.00
Clearing and Grubbing (areas with trees and shrubs under 6" dbh)	SY	\$1.00	\$10.80	\$60.00	\$52.50	\$1.10	\$9.00
Erosion Control/ Silt Fence (installed per detail)	LF	\$3.00	\$4.00	\$10.00	\$4.50	\$3.35	\$5.00
NYS DOT Type 2 Subbase Stone (in place and compacted)	CY	\$50.00	\$41.00	\$30.00	\$50.00	\$56.00	\$40.00
No. 1 Crusher Run Limestone (in place and compacted)	CY	\$60.00	\$53.00	\$32.00	\$48.00	\$56.00	\$110.00
Bank Run Gravel (in place and compacted)	CY	\$50.00	\$41.00	\$25.00	\$48.00	\$40.00	\$38.00
Crushed Stone Top Course (in place and compacted)	CY	\$0.70	\$80.00	\$40.00	\$52.00	\$61.00	\$110.00
Geotextile Fabric (Mirafi RS580i or approved equal) installed	SF	\$0.80	\$63.00	\$0.75	\$0.20	\$0.60	\$0.65
Imported Topsoil (placed and graded)	CY	\$55.00	\$63.00	\$45.00	\$60.00	\$65.00	\$60.00
Establishment of Turf (including fine grading and seeding)	SY	\$1.80	\$1.50	\$1.00	\$1.45	\$1.50	\$1.35
6" Perforated Underdrain (installed per infiltration trench detail)	LF	\$11.00	\$26.50	\$25.00	\$15.00	\$10.50	\$20.00
8" Perforated Underdrain (installed per infiltration trench detail)	LF	\$15.00	\$29.50	\$35.00	\$16.00	\$13.00	\$22.00
12" Dia. Double Wall HDPE Trail Culvert (installed with 12" cover per detail)	LF	\$40.00	\$38.00	\$40.00	\$16.00	\$48.00	\$100.00
12" Dia. Double Wall HDPE Trail Culvert (installed with 12" cover per detail)	LF	\$43.00	\$39.00	\$45.00	\$24.00	\$48.00	\$110.00
18" Dia. Double Wall HDPE Trail Culvert (installed with 12" cover per detail)	LF	\$51.00	\$41.00	\$50.00	\$36.00	\$53.00	\$120.00
24" Dia. Double Wall HDPE Trail Culvert (installed with 12" cover per detail)	LF	\$62.00	\$46.00	\$55.00	\$48.00	\$58.00	\$130.00
Stone Headwall for 12" Dia. HDPE Culvert, per detail	EA	\$200.00	\$280.00	\$500.00	\$1,070.00	\$725.00	\$1,400.00
Stone Headwall for 18" Dia. HDPE Culvert, per detail	EA	\$200.00	\$300.00	\$500.00	\$1,130.00	\$725.00	\$1,600.00
18" Length, 5" OD Concrete Filled Steel Helical Pile with 12" Helix (as specified, installed)	EA	\$2,100.00	\$2,080.00	\$1,910.00	\$1,820.00	\$2,000.00	\$1,735.00
Additional 5' Length (beyond 18' length specified), 5" OD Concrete Filled Steel Helical Pile with 12" Helix (as specified, installed)	EA	\$470.00	\$471.00	\$435.00	\$412.00	\$435.00	\$392.00
18" Length, 5" OD Concrete Filled Hot Dipped Galvanized Steel Helical Pile with 12" Helix (installed)	EA	\$2,225.00	\$2,224.00	\$2,040.00	\$1,946.00	\$2,100.00	\$1,855.00
Additional 5' Length (beyond 18' length specified), 5" OD Concrete Filled Hot Dipped Galvanized Steel Helical Pile with 12" Helix (installed)	EA	\$525.00	\$522.00	\$480.00	\$457.00	\$490.00	\$435.00
Standard Granite Curb (Type C, 16" x 5"), 7" reveal, installed per Monroe county DOT details	LF	\$55.00	\$60.00	\$40.00	\$50.00	\$43.00	\$35.00
Standard Granite Curb (Type C, 16" x 5"), 5' length transition, installed per Monroe county DOT details	EA	\$250.00	\$300.00	\$40.00	\$250.00	\$215.00	\$35.00
Standard Grey Granite Curb (4"x16"), installed per detail	LF	\$50.00	\$60.00	\$85.00	\$50.00	\$44.00	\$32.00
"Lac Du Bonnet" Granite Curb (4"x16"), installed per detail	LF	\$109.00	\$127.00	\$103.00	\$60.00	\$110.00	\$90.00
Dolomite Stone Boulders, 8'-24" HT X 18"-48"W x 36"-60"L (12-16 CF Typ.)	EA	\$150.00	\$300.00	\$100.00	\$400.00	\$50.00	\$75.00
Stone Boulder Wall, per wing wall detail	FF	\$250.00	\$30.00	\$300.00	\$1,070.00	\$1,600.00	\$25.00

**Brickyard Trail**  
Unit Cost Tabulation

October 2015

11P

Item	Unit	Villager	Ramsey	Ironwood Heavy Highway	CP Ward	Keeler	Difiore
11' Wide "Typical Stone Dust Trail" (including excavation, geotextile fabric, complete stone subbase, and stone top course installed and complete per detail)	LF	\$45.00	\$120.00	\$70.00	\$88.00	\$60.00	\$48.00
11' Wide "Typical Wetland Trail" with Supplemental Encapsulated Base (including excavation, geotextile fabric, complete stone subbase, complete supplemental stone base, and stone top course per detail)	LF	\$120.00	\$195.00	\$80.00	\$90.00	\$74.00	\$52.00
6" Thick Reinforced Concrete Pavement (installed per detail)	SF	\$9.20	\$14.00	\$7.50	\$8.00	\$12.00	\$12.00
Brick Pavement, installed per detail	SF	\$25.00	\$155.00	\$27.00	\$21.00	\$24.00	\$24.00
Temporary Creek Crossing, installed per details	LS	\$15,000.00	\$10,216.00	\$15,000.00	\$7,500.00	\$13,000.00	\$17,000.00
Pedestrian Bridge Complete per details (including helical piles, framing, decking, cable rails, headwalls, and concrete aprons)	EA	\$58,000.00	\$148,000.00	\$85,800.00	\$129,000.00	\$118,000.00	\$115,000.00
Major Kiosk, installed per details	EA	\$17,400.00	\$20,992.00	\$14,500.00	\$18,264.00	\$20,000.00	\$17,400.00
Minor Kiosk, installed per details	EA	\$13,800.00	\$16,617.00	\$11,000.00	\$14,458.00	\$15,000.00	\$13,800.00
Interpretive Sign, installed per details	EA	\$4,260.00	\$3,740.00	\$4,300.00	\$4,472.00	\$2,000.00	\$3,100.00
Seat Block Complete, installed per detail	EA	\$5,446.00	\$8,450.00	\$6,800.00	\$4,270.00	\$2,850.00	\$4,600.00
Steel Railway Rail Edge Restraint Complete, installed per detail	LF	\$58.00	\$95.00	\$215.00	\$86.00	\$53.00	\$150.00

12.



# TOWN OF BRIGHTON

## RECREATION, PARKS & COMMUNITY SERVICE DEPARTMENT

220 Idlewood Road  
Rochester, NY 14618  
<http://www.townofbrighton.org>

(585) 784-5260  
Fax: (585) 784-5365  
TTY: (585) 784-5381

October 1, 2015

Honorable Town Board  
Finance and Administrative Services Committee  
Town of Brighton  
2300 Elmwood Avenue  
Rochester, NY 14618  
Dear Board Members:

I respectfully request your permission to authorize Supervisor Moehle to approve and sign an extension to the contractual agreement between the Town of Brighton and the Jewish Community Center through 10/31/15 with the option to further extend on a monthly basis through 12/31/15. This will allow for the continued JCC Member use of the Brighton High School Pool during Town of Brighton scheduled swim programs while the JCC Pool undergoes total reconstruction. The Town of Brighton will continue to be reimbursed by the JCC for fees associated with this program sharing as outlined in the original agreement.

Please let me know if you have any questions or concerns regarding this request.

Thank you for your consideration,

Rebecca J. Cotter  
Recreation Director  
Town of Brighton

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SUZANNE ZASO, DIRECTOR OF FINANCE  
2300 ELMWOOD AVENUE  
ROCHESTER, NEW YORK 14618  
Phone (585) 784-5210 Fax (585) 784-5396

MEMORANDUM

To: The Honorable Town Board  
Attn.: Finance and Administrative Services Committee  
From: Suzanne Zaso, Director of Finance *sz*  
Date: October 6, 2015  
Subject: West Brighton Fire Protection District Service Award Program –  
Renewal of Agreement with Penflex, Inc.  
November 1, 2015 – October 31, 2016

I recommend that Your Honorable Body authorize the Supervisor to execute a renewal agreement with Penflex, Inc. for the period November 1, 2015 through October 31, 2016 through which Penflex would continue to serve as the third-party administrator for the West Brighton Fire Protection District's Service Award Program.

The base fee for 2015/16 will be \$3,700 (an increase of \$100 from prior contract) and certification and trustee directive letters are \$125 each (no change). The total fees to be paid for services in 2015/16 are estimated at \$4,000. (This amount can be impacted by the number of certification/recertification letters completed plus an additional audit assistance fee, if necessary.)

Penflex has been of great assistance in helping the Town to better understand the financial implications and impacts of the Service Award Program. I recommend that the Town Board allow us to continue this beneficial relationship.

I would be happy to respond to any questions that members of the Committee or other members of the Town Board may have regarding this matter.

Copy to: C. Roth



# Town of Brighton

MONROE COUNTY, NEW YORK

DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE ★ ROCHESTER, NEW YORK 14618 ★ PHONE (585)784-5250 ★ FAX (585)784-5368

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10/5/2015

The Honorable Finance and Administrative Services Committee  
Town of Brighton  
2300 Elmwood Avenue  
Rochester, New York 14618

Re: 2015 CDBG YR 40 Crittenden Road Sidewalk Project Phase III

Dear Council person Werner and Committee Members:

The Town of Brighton received a 2015 CDBG Grant in the amount of \$40,000 to install approximately 1200LF of concrete sidewalk on the south side of Crittenden Road from the entrance of Crittenden Corners Plaza to the corner of East Squire Drive & the Rustic Village Apartment Complex. The new sidewalk will be installed within the public ROW and the acquisition of additional property is not necessary. Town of Brighton staff has completed the final construction documents and are awaiting final approvals from the Monroe County which should arrive this week.

In addition, I am requesting that FASC authorize the Supervisor to sign the Community Development Construction Agreement Competitive Bid, attached, which provides funding, \$40,000, for the 2015 Crittenden Road Sidewalk Project Phase III.

As always, thank you for your consideration. I will be in attendance at your regularly scheduled October 6, 2015 meeting in the event that you have any questions regarding this matter.

Respectfully,

Chad Roscoe  
Junior Engineer

cc: S. zaso  
T. Keef  
Mary Ann Hussar

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SUZANNE ZASO, DIRECTOR OF FINANCE  
2300 ELMWOOD AVENUE  
ROCHESTER, NEW YORK 14618  
Phone (585) 784-5210 Fax (585) 784-5396

October 9, 2015

Honorable Town Board  
Town of Brighton  
2300 Elmwood Avenue  
Rochester, NY 14618

Re: Monroe County Energy Aggregation Group Agreement Renewal

Dear Board Members:

The current intermunicipal agreement between the Town and Monroe County for co-operative purchasing of natural gas and electricity has expired on 8/31/15. The County has sent notice requesting a five year renewal. The Town's participation in this co-operative purchasing group has provided significant savings for the Town for the past 15 years.

I am recommending that the Town Board authorize the Supervisor to execute a renewal intermunicipal agreement with Monroe County to continue participation in the Energy Aggregation Group for the purchase of natural gas and electricity.

I would be happy to respond to any questions that members of the committee or other members of the Town Board may have regarding this matter.

Sincerely,

Suzanne Zaso  
Director of Finance

Copy to: T. Keef  
A. Banker